



**KERN ADULT EDUCATION CONSORTIUM  
BOARD MEETING AGENDA**

**Friday, February 20, 2026 (9:00 am – 3:00 pm)**

Meeting information and link can be found on the KAEC website:

[www.kernaec.com](http://www.kernaec.com)

The Kern Community College District strives to make reasonable accommodations in all its programs, services, and activities for all qualified individuals with disabilities. Notification of 48 hours in advance will enable the District to make arrangements to ensure meeting accessibility. Any individual who requires disability-related accommodations or modifications to participate in the Kern Adult Education Program Consortium Board meeting should contact Mitch Rosin at (708) 309-8556 or [Mitch.Rosin2@gmail.com](mailto:Mitch.Rosin2@gmail.com). (Government Code Section 54954.2) Any materials required by law to be made available to the public before a meeting of the Kern Adult Education Program Consortium Board can be inspected at the following address: Kern Community College District, 2100 Chester Avenue, Bakersfield, CA 93301 and on the Kern Adult Education Consortium website <http://www.kernaec.org>

**IN PERSON LOCATION:** Dorner Family Vinyards, 18274 Old Ranch Rd, Tehachapi, CA 93561

**ZOOM LINK:** <https://us02web.zoom.us/j/85321662169>

**1. CALL TO ORDER/ROLL CALL – Establishment of Quorum** The meeting was called to order at:  
Location: KCCD District Office, Launchpad Room, 2100 Chester Avenue, Bakersfield, CA 93301.

**Quorum Roll Call by Member District**

Member District (Alphabetical)	Member Representative/ Alternate	Location	In Attendance
Delano Joint Union High School	Julio Segura	In Person	
Inyo County Office of Education	Randy Cook	166 Grandview Drive, Bishop, CA	
Kern CCD	Stacy Pfluger / Heather Ostash	In Person	
Kern County Superintendent of Schools	Kierstin Webb	In Person	
Kern High	Jodi Loeffler / Chad Provensal	In Person	
McFarland Unified School District	Leonor Lopez	In Person	
Mojave Unified School District	Victoria Davis	In Person	
Mono County Office of Education	Shana Stapp	400 Sierra Park R., Mammoth Lakes, CA	
Muroc Joint Unified School District	David Ellms	17100 Foothill Avenue, North Edwards, CA	
Porterville Unified School District	Larriann Torrez	In Person	
Sierra Sands Unified School District	John Cosner	In Person	
Tehachapi Unified School District	Bonny Porter / McKenna Liebgott	126 S Snyder Avenue, Tehachapi, CA	
Wasco Union High School District	Marleni Maston	In Person	

**Partners in Attendance:**

**2. PUBLIC COMMENTS**

At this time, the public may address the Board on any Open agenda items.  
 (Up to 5 minutes per speaker; a total of 15 minutes with an option of one 5-minute extension.)

**There were no public comments submitted prior to the meeting.**

**3. ADDITIONS TO THE AGENDA**

(Additions or changes can only occur when immediate action is required, which did not come to the attention of the Chair until after the agenda was posted; requires approval of 2/3 of all confirmed voting members; not applicable during special or emergency meetings)

Motion: Recommended for Approval

Moved by:

Second by:

Final Resolution:

Member District (Alphabetical)	Member Representative/ Alternate	Yea	Nay	Abstain
Delano Joint Union High School	Julio Segura			
Inyo County Office of Education	Randy Cook			
Kern CCD	Stacy Pfluger / Heather Ostash			
Kern County Superintendent of Schools	Kierstin Webb			
Kern High	Jodi Loeffler / Chad Provensal			
McFarland Unified School District	Leonor Lopez			
Mojave Unified School District	Victoria Davis			
Mono County Office of Education	Shana Stapp			
Muroc Joint Unified School District	David Ellms			
Porterville Unified School District	Larriann Torrez			
Sierra Sands Unified School District	John Cosner			
Tehachapi Unified School District	Bonny Porter / McKenna Liebgott			
Wasco Union High School District	Marleni Maston			

**4. APPROVAL OF PRIOR MEETING MINUTES**

**4.1 Approval of Minutes: January 16, 2026**

Motion: Recommended for Approval

Moved by:

Seconded by:

Final Resolution:

Member District (Alphabetical)	Member Representative/ Alternate	Yea	Nay	Abstain

Delano Joint Union High School	Julio Segura			
Inyo County Office of Education	Randy Cook			
Kern CCD	Stacy Pfluger / Heather Ostash			
Kern County Superintendent of Schools	Kierstin Webb			
Kern High	Jodi Loeffler / Chad Provensal			
McFarland Unified School District	Leonor Lopez			
Mojave Unified School District	Victoria Davis			
Mono County Office of Education	Shana Stapp			
Muroc Joint Unified School District	David Ellms			
Porterville Unified School District	Larriann Torrez			
Sierra Sands Unified School District	John Cosner			
Tehachapi Unified School District	Bonny Porter / McKenna Liebgott			
Wasco Union High School District	Marleni Maston			

**5. ADJOURN TO BYLAW RETREAT**

**6. RECONVENE BOARD MEETING**

**7. ACTION ITEMS**

**7.1 Adoption of KAEC Bylaws**

**Formally Adopt KAEC Bylaws**

<b>Member District (Alphabetical)</b>	<b>Member Representative/ Alternate</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>
Delano Joint Union High School	Julio Segura			
Inyo County Office of Education	Randy Cook			
Kern CCD	Stacy Pfluger / Heather Ostash			
Kern County Superintendent of Schools	Kierstin Webb			
Kern High	Jodi Loeffler / Chad Provensal			
McFarland Unified School District	Leonor Lopez			
Mojave Unified School District	Victoria Davis			
Mono County Office of Education	Shana Stapp			
Muroc Joint Unified School District	David Ellms			
Porterville Unified School District	Larriann Torrez			
Sierra Sands Unified School District	John Cosner			
Tehachapi Unified School District	Bonny Porter / McKenna Liebgott			
Wasco Union High School District	Marleni Maston			

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**CAEP/ELL Capital Outlay Process:** All capital outlay requests require an informational email stating the following has/promise it will, occur:

1. Consortium has approved the capital outlay and expense (provide date item was approved)
2. The project aligns with the Three-Year/Annual Plan for the consortium
3. Provide the quote for work done
4. The member must follow all state & local policies and procedures related to capital outlay. This would include district facilities approval, following procurement processes, and notification of state agency facility departments.

Once the expense is approved and aligns with the consortium plans, the consortium lead will need to submit an informational email/request via the Support Ticket system to CAEP TAP. Please attach the quote, if one is available, and acknowledgement of item #4.

The CAEP Office will review and reach out if they have any further questions. The email is informational only, so if CAEP does not reach back out within 10 days with questions, you are welcome to move forward with the planning of the project.

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**7.2 Muroc Capital Expenditure Request**

Vehicle Purchase for \$59,804.08

Member District (Alphabetical)	Member Representative/ Alternate	Yea	Nay	Abstain
Delano Joint Union High School	Julio Segura			
Inyo County Office of Education	Randy Cook			
Kern CCD	Stacy Pfluger / Heather Ostash			
Kern County Superintendent of Schools	Kierstin Webb			
Kern High	Jodi Loeffler / Chad Provensal			
McFarland Unified School District	Leonor Lopez			
Mojave Unified School District	Victoria Davis			
Mono County Office of Education	Shana Stapp			
Muroc Joint Unified School District	David Ellms			
Porterville Unified School District	Larriann Torrez			
Sierra Sands Unified School District	John Cosner			
Tehachapi Unified School District	Bonny Porter / McKenna Liebgott			
Wasco Union High School District	Marleni Maston			

**7.3 Porterville College Capital Expenditure Request**

Computer Purchase for ELL Healthcare Pathways for \$66,980.87

Member District (Alphabetical)	Member Representative/ Alternate	Yea	Nay	Abstain
Delano Joint Union High School	Julio Segura			
Inyo County Office of Education	Randy Cook			
Kern CCD	Stacy Pfluger / Heather Ostash			
Kern County Superintendent of Schools	Kierstin Webb			
Kern High	Jodi Loeffler / Chad Provensal			
McFarland Unified School District	Leonor Lopez			
Mojave Unified School District	Victoria Davis			
Mono County Office of Education	Shana Stapp			
Muroc Joint Unified School District	David Ellms			
Porterville Unified School District	Larriann Torrez			
Sierra Sands Unified School District	John Cosner			
Tehachapi Unified School District	Bonny Porter / McKenna Liebgott			
Wasco Union High School District	Marleni Maston			

**7.4 ELL Healthcare Pathway Grant**  
Apply with Sequoias and West Hills

Member District (Alphabetical)	Member Representative/ Alternate	Participating in Round 3
Delano Joint Union High School	Julio Segura	
Inyo County Office of Education	Randy Cook	
Kern CCD	Stacy Pfluger / Heather Ostash	
Bakersfield College		
Cerro Coso College		
Porterville College		
Kern County Superintendent of Schools	Kierstin Webb	
Kern High	Jodi Loeffler / Chad Provensal	X
McFarland Unified School District	Leonor Lopez	
Mojave Unified School District	Victoria Davis	
Mono County Office of Education	Shana Stapp	
Muroc Joint Unified School District	David Ellms	
Porterville Unified School District	Larriann Torrez	X
Sierra Sands Unified School District	John Cosner	
Tehachapi Unified School District	Bonny Porter / McKenna Liebgott	
Wasco Union High School District	Marleni Maston	

**8. REPORTS**

**8.1 Partner Updates:**

Representatives will be invited to briefly share current program updates, partnership opportunities, and alignment with regional adult education strategies.

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## 8.2 Member Updates:

Beginning August 2025, consortium member districts will provide brief, rotational updates at each board meeting to share local accomplishments, innovations, challenges, and opportunities.

- KCCD Budget Update – Liz Ramirez
- Ellii Purchase
- Burlington English Purchase
- CASAS Summer Institute

## 8.3 Director's Report:

(The KAEC Consortium Director will provide updates on consortium-wide initiatives, state-level guidance, planning efforts, reporting timelines, and other relevant information to support member coordination and strategic alignment.)

- 8.3.a Brown Act Compliance
  - Teleconferencing Guidelines and Locations
- 8.3.b Voting Documentation
  - Voting member appointment documentation
  - Only Porterville & Tehachapi are fully documented
- 8.3.c Boardable
  - Technical Issues and Continuation

## 9. FUTURE AGENDA ITEMS

### 9.1 Approval of 2026-2027 CFAD

Expected Date: April 17, 2026

Purpose: To review and approve the 2026-2027 CFAD.

## 10. DISCUSSION ITEMS

### 10.1 CAEP Upcoming Due Dates:

#### February 2026

- Feb 28: Preliminary allocations for 2026-27 and 2027-28 released by this date.

#### March 2026

- Mar 1: 25/26 Member expense report is due in NOVA. (Q2)
- Mar 31: End of Q3
- Mar 31: 25/26 Member Expense Report certified by Consortia in NOVA (Q2)

**April 2026**

- Apr 30: Student Data due in TOPSPro (Q3)
- Apr 30: Employment and Earnings Follow-up Survey

**May 2026**

- May 2: CFAD for 2026-27 due in NOVA

**June 2026**

- Jun 1: 25/26 Member Expense Report due in NOVA (Q3)
- Jun 30: 25/26 Member Expense Report certified by Consortia in NOVA (Q3)
- Jun 30: End of Q4

**11. UPCOMING PROFESSIONAL DEVELOPMENT OPPORTUNITIES**

**11.1 Conferences**

- CASAS Training @ SBCCD – February 25, 2026
- ACCE – San Diego, CA – March 11-13, 2026
- MPAEA – Las Vegas, NV – March 23-25, 2026
- COABE – Indianapolis, IN – April 12-15, 2026
- CCAE – San Diego, CA – April 30 – May 2, 2026
- CASAS Summer Institute – Anaheim, CA – June 15-17, 2026

**12. ADJOURNMENT**

Motion to Adjourn at:

Moved by:

Seconded by:

Member District (Alphabetical)	Member Representative/ Alternate	Yea	Nay	Abstain
Delano Joint Union High School	Julio Segura			
Inyo County Office of Education	Randy Cook			
Kern CCD	Stacy Pfluger / Heather Ostash			
Kern County Superintendent of Schools	Kierstin Webb			
Kern High	Jodi Loeffler / Chad Provensal			
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Sierra Sands Unified School District	John Cosner			
Tehachapi Unified School District	Bonny Porter / McKenna Liebgott			
Wasco Union High School District	Marleni Maston			

**NEXT SCHEDULED MEETING:**

Date: March 20, 2026

Time: 9:00 am – 10:00 am

Location: KCCD District Office, Pacific Room, 2100 Chester Avenue, Bakersfield, CA 93301

Zoom Link:

**Handouts will be in Microsoft Teams, Google Drive and will be available on <http://www.kernaec.org>.** Please contact Liz Ramirez with any questions ([Liz.Ramirez@kccd.edu](mailto:Liz.Ramirez@kccd.edu)).