



**KERN ADULT EDUCATION CONSORTIUM
STEERING MEETING AGENDA**

Thursday, June 25, 2026 (9:00 am – 11:00 am)

Meeting information and link can be found on the KAEC website: www.kernaec.com

The Kern Community College District strives to make reasonable accommodations in all its programs, services, and activities for all qualified individuals with disabilities. Notification of 48 hours in advance will enable the District to make arrangements to ensure meeting accessibility. Any individual who requires disability-related accommodations or modifications to participate in the Kern Adult Education Program Consortium Board meeting should contact Mitch Rosin at (708) 309-8556 or Mitch.Rosin2@gmail.com. (Government Code Section 54954.2) Any materials required by law to be made available to the public before a meeting of the Kern Adult Education Program Consortium Board can be inspected at the following address: Kern Community College District, 2100 Chester Avenue, Bakersfield, CA 93301 and on the Kern Adult Education Consortium website <http://www.kernaec.org>

IN PERSON LOCATION: Dorner Family Vinyards, 18274 Old Ranch Rd, Tehachapi, CA 93561

ZOOM LINK: <https://us02web.zoom.us/j/86142135402>

1. CALL TO ORDER/ROLL CALL:

Member District (Alphabetical)	Member Representative/ Alternate	In Person	Zoom
Delano Joint Union High School	Julio Segura		
Inyo County Office of Education	Randy Cook		
Kern CCD	Stacy Pfluger / Heather Ostash		
Kern County Superintendent of Schools	Kierstin Webb		
Kern High	Jodi Loeffler / Chad Provensal		
McFarland Unified School District	Leonor Lopez		
Mojave Unified School District	Victoria Davis		
Mono County Office of Education	Ana Danielson / Lyle Tavernier		
Muroc Joint Unified School District	David Ellms		
Porterville Unified School District	Larriann Torrez		
Sierra Sands Unified School District	John Cosner		
Tehachapi Unified School District	Bonny Porter / McKenna Liebgott		
Wasco Union High School District	Marleni Maston		

Partners in Attendance:

- 1.

2. PUBLIC COMMENTS

At this time, the public may address the Board on any Open agenda items.

(Up to 5 minutes per speaker; a total of 15 minutes with an option of one 5-minute extension.)

3. ADDITIONS TO THE AGENDA

(Additions or changes can only occur when immediate action is required, which did not come to the attention of the Chair until after the agenda was posted; requires approval of 2/3 of all confirmed voting members; not applicable during special or emergency meetings)

4. DIRECTOR'S REPORT

4.1 NOVA and TOPSpro Due Dates – KAEC Compliance

4.2 CAEP Upcoming Due Dates:

July 2026

- Jul 15: Student Data due in TOPSPro (Q4) FINAL

August 2026

- Aug 15: Annual Plan for 2026-27 due in NOVA

September 2026

- Sep 1: 25/26 Member Expense Report due in NOVA (Q4)
- Sep 30: 25/26 Member Expense Report certified by Consortia in NOVA (Q4)
- Sep 30: 26/27 Member Program Year Budget and Workplan due in NOVA
- **Sep 30: End of Q1; NOVA carryover compliance snapshot taken at 11:59 pm**

October 2026

- Oct 30: 26/27 Member Program Year Budget and Workplan certified by Consortia in NOVA
- Oct 31: Student data due in TOPSPro (Q1)
- Oct 31: Employment and Earnings Follow-up Survey

November 2026

- Nov 14: Written Expenditure Plan (WEP)* Only for consortia who have exceeded 20% carryover.

December 2026

- Dec 1: 26/27 Member Expense Report Due in NOVA (Q1)
- Dec 1: July 1, 2025 to June 30, 2026 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium
- Dec 31: 26/27 Member Expense Report certified by Consortia in NOVA (Q1)
- Dec 31: End of Q2

5. DISCUSSION ITEMS

5.1 Porterville College (\$67,343.00) and Cerro Coso College (\$22,644) Allocation Amendment of ELL Funds from Round 2 to Member Applicants

- Applications submitted by:

- ICOE: \$50,000 (East Sub-Region)
- Kern High (Bakersfield Adult School): \$89,987 (Central Sub-Region)
- Mojave Adult School: \$91,223.72 (East Sub-Region)
- Porterville Adult School: \$29,995.67 (North Sub-Region)

5.2 Muroc Allocation Amendment of \$50,000.00 to Member Applicants

- Applications submitted by:

- Kern County (Supt. of Schools): \$47,800 (Central Sub-Region)
- Kern High (Bakersfield Adult School): \$50,351.33 (Central Sub-Region)
- Mojave Adult School: \$130,727 (East Sub-Region)

5.3 KCCD Internal Technical Assistance Update

6. UPCOMING PROFESSIONAL DEVELOPMENT OPPORTUNITIES

- GED Annual Conference – Atlanta, GA – July 29-31, 2026
- CEA International – Bellevue, WA – August 2-5, 2026
- COABE The First-Year Advantage: Leading, Equipping & Empowering from Day One – Virtual – August 11, 2026
- ELL Healthcare State Convening – Irvine, CA – September 17, 2026
- CCCCCO Vision 2030 – Newport Beach, CA – October 7-9, 2026
- CAEP Summit – Santa Clara, CA – October 20-23, 2026
- CCEA (Southern/South Coast) – Palm Desert, CA – Nov 5-8, 2026
- State CTE Conference – Rancho Mirage, CA – November 18-20, 2026
- ACTE CareerTech VISION – New Orleans, LA – December 2-5, 2026

7. ADJOURNMENT TO GOVERNING BOARD MEETING

NEXT SCHEDULED MEETING:

Annual Plan Vote (Governing Board) – THIS IS A VIRTUAL MEETING

Date: August 3, 2026

Time: 9:00 am – 10:00 am

Location Zoom Link: <https://us02web.zoom.us/j/86425454824>

Handouts will be in Microsoft Teams, Google Drive and will be available on <http://www.kernaec.org>. Please contact Liz Ramirez with any questions (Liz.Ramirez@kccd.edu).



Proposal / Funding Request

Instructions:

Complete the form below for new programs and/or additional funds and submit it along with any attachments

Date Submitted:	06/02/2026	Contact Person:	Nikki Rae Hart
Target Meeting Date:	5 June 2026	Submitted on Behalf Of (if different from above):	Inyo County Office of Education
Date Decision Needed:	20 July 2026		
To what annual plan activity does this request relate?	Objective #2: Expanding Employer Partnerships & Pathways		
Program Areas (select all that apply):	[] ABE [] ASE [X] ESL [] CTE [] WR [] PK [] AWD [] PA		
REQUEST TITLE	ICOE application for ELL Healthcare Pathways Funding		
Brief Description <i>In 1-2 sentences, define the desired outcome if the board approves this request.</i>	We are working with several local organizations that provide Family Crisis & Addiction counseling services. We intend to use this funding to establish partnerships with those agencies to train new counselors.		
Full Description <i>Provide a detailed description of what is required to fulfil this request, who will be involved or affected, how the request relates to the VCAEC plan, key dates and budget.</i>	Our county is 30-40% Spanish Speaking, and those members of our community are at substantially higher risk for family crises and addiction. These issues are compounded by a lack of bilingual counselors in these spaces. We want to build on the existing training requirements of these organizations and include supplemental English Language instruction so that we can help these nonprofits employ more bilingual counselors. We believe that an increase in bilingual counselors will greatly reduce the risk of crisis for ELLs in our community, which will lead to a significant reduction in public assistance as well as an increase in education in this underserved demographic.		
Justification <i>Describe why this request is being made. List implications if request is not approved, including:</i> - Schedule impact - Scope impact	<p>We have invested Round 1 and Round 2 funds in establishing online access to healthcare courses because our county is the 2nd largest in the state and is classified as a Level 4 FAR area, meaning that most people in our county live far away from populated areas and do not have easy access to resources. This was an important first step, but we were relying on Round 3 to establish these training programs that fed directly into local nonprofits. We cannot easily proceed with this mission without additional funding.</p> <p>We anticipate that WIOA funding can sustain this program if Round 3 funds do not become available, but we must have an initial disbursement in order to hire the necessary staff and create the curriculum.</p>		



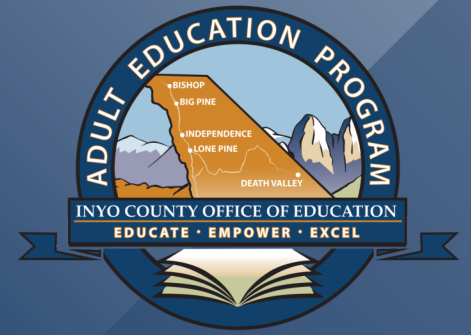
Proposal / Funding Request

Estimated Cost (if necessary)	\$50,000
Attachments	

Consortium Admin use only:

Proposal Status:
Date Approved:
Date Funding allocated:

Inyo County Office of Education
Adult Education Program

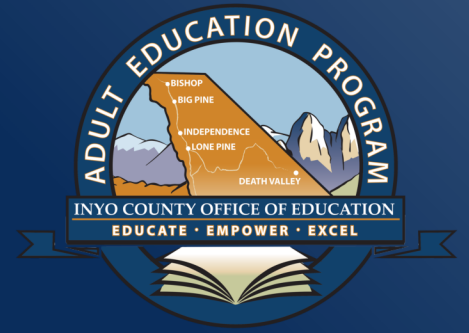


2026

PROPOSAL

INYO COUNTY
VOCATIONAL
SCHOOL

Prepared by:
Nikki Rae Hart

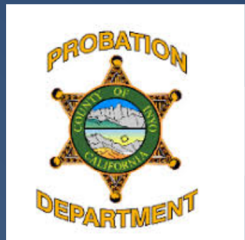


EXECUTIVE SUMMARY

Primary Partners



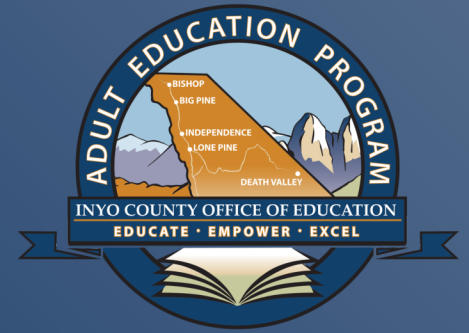
NCCT has developed several Construction Training Schools in California and they have an established record of working with Probations Departments and County Offices of Education.



Inyo County Probation Department is providing the location for the school and will take on all building maintenance and improvement costs



Inyo County Office of Education will employ the staff and operate the school. ICOE's Adult Education Program will oversee the establishment of the school and seek WIOA and IELCE funding to ensure the school is fiscally sustainable.



COMMUNITY NEED

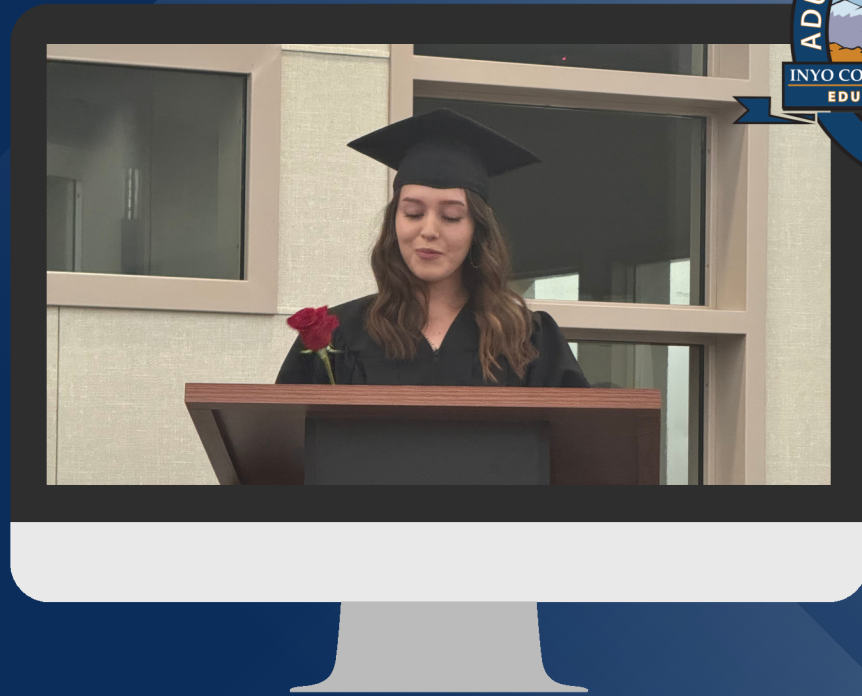
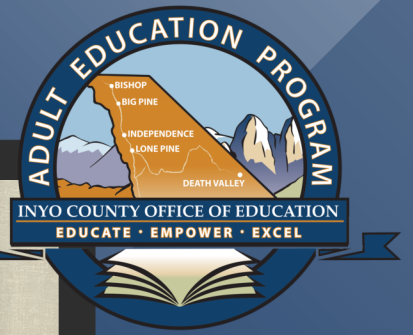
Recent Job Market Analyses

10% of jobs in Inyo County are related to construction or installation/maintenance/repair

1,000 job opportunities available in this sector in the Sierra regions by 2029 (33% increase from 2024)

25-30% of Inyo County's population identifies as Hispanic/Latino

Inyo County is a federally classified "Frontier" area, meaning that we are at least 60 minutes away from an urban center where goods and services can be easily accessed. Most of our community members have to drive a minimum of 4 hours to attend existing vocational schools.

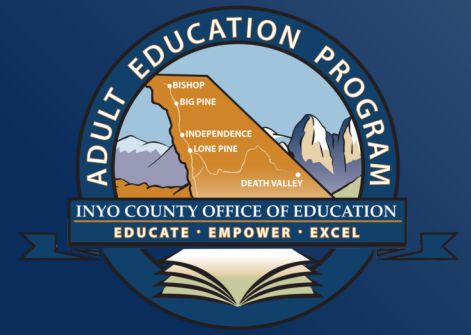


BILINGUAL INSTRUCTION

These courses will be taught by bilingual instructors and career-specific ESL companion courses will be available to ensure that Spanish-speaking students will be able to interact with English-speaking

coworkers and take on English-speaking clients.

Our Spanish-speaking community members are traditionally the most underemployed and underserved.



COURSES OFFERED

Community Need - Community Partners

Class A Licensing

CalTrans sends prospective employees out of the area to receive this training. Then, they face retention issues as candidates take the license and find other employment. Our school will take that burden off the employer and give the job-seeker more autonomy.

Heavy Equipment Operation

Certify participants in Heavy Equipment Operation which will enable them to seek out jobs in various high-need fields such as construction, infrastructure, and mining.

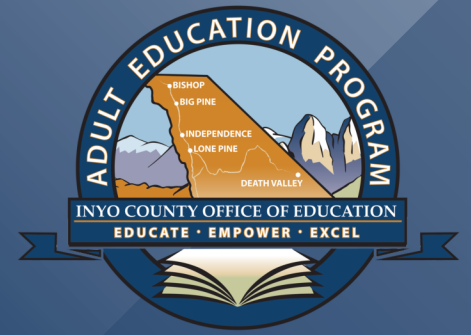
Plumbing

Students will receive the education they need to be able to join existing local businesses as apprentices and they will have the support they need to start their own businesses.

Electrical

Students will learn a variety of electrical trades, ranging from residential electrician to high voltage.

Inyo County Office of Education
Adult Education Program



2026

THANK YOU
FOR YOUR
ATTENTION

Prepared by:
Nikki Rae Hart



Proposal / Funding Request

Instructions:

Complete the form below for new programs and/or additional funds and submit it along with any attachments

Date Submitted:	6/5/2026	Contact Person:	Kierstin Webb, KCSOS
Target Meeting Date:		Submitted on Behalf Of (if different from above):	Ami Moser, KCSOS
Date Decision Needed:	In alignment with funding plan		
To what annual plan activity does this request relate?			
Program Areas (select all that apply):	<input type="checkbox"/> ABE <input type="checkbox"/> ASE <input type="checkbox"/> ESL <input type="checkbox"/> CTE <input checked="" type="checkbox"/> WR <input type="checkbox"/> PK <input type="checkbox"/> AWD <input type="checkbox"/> PA		
REQUEST TITLE			
Brief Description <i>In 1–2 sentences, define the desired outcome if the board approves this request.</i>	In partnership with the KCSOS Dream Center, local community colleges, and local high schools, emancipated foster youth are selected to participate in the Early Childhood Education (ECE) Assistant Teacher Cohort to complete 6 units of ECE coursework		
Full Description <i>Provide a detailed description of what is required to fulfil this request, who will be involved or affected, how the request relates to the VCAEC plan, key dates and budget.</i>	<p>Kern County Superintendent of Schools (KCSOS) staff are requesting \$43,500 to expand access to early childhood education (ECE) career pathways for emancipated foster youth who are not currently being served by existing funding streams.</p> <p>This initiative recruits emancipated foster youth and provides comprehensive, trauma-informed support designed to remove barriers to workforce entry. Program services include weekly advisor check-ins, financial incentives, and Meet & Greet events connecting students directly with ECE employers. Students also receive resume and interview preparation, trauma-informed practice development, and a structured pathway toward advanced ECE credentials. Upon completing 6 units, students who meet eligibility requirements will have the opportunity to participate in paid work experience through an established partnership with Employers Training Resource (ETR).</p> <p>Stakeholders involved or affected include KCSOS program staff (advisors, coordinators, and instructors), emancipated foster youth participants, ECE employer partners, and ETR as the paid work experience provider. The KAEC Steering Committee and member agencies will also be engaged as this program scales.</p> <p>Relationship to the KAEC Plan: This request directly supports KAEC's strategic priority of expanding transitions to employment and</p>		



Proposal / Funding Request

	<p>Career Technical Education (CTE) for adult learners. Emancipated foster youth represent one of the most underserved populations in Kern County, and this program creates a clear, supported pathway from adult education into a living-wage career in the ECE sector, a high-need industry in the region as identified by K-12 site and district leaders.</p> <p>Key Dates: The program will operate for one year from the date of funding receipt, with enrollment, service delivery, paid work experience placements, and outcome reporting all completed within that 12-month period. Progress will be reported to the KAEC Steering Committee at regular consortium meetings throughout the program year.</p> <p>Budget: The total funding request is \$47,800, to be utilized over the one-year program period. Funds will support staffing (advisor and coordination time), student financial incentives, employer engagement events, and program materials. This funding is intended to serve foster youth not covered by other existing funding sources, ensuring no duplication of services.</p>
<p>Justification <i>Describe why this request is being made. List implications if request is not approved, including:</i></p> <ul style="list-style-type: none"> - Schedule impact - Scope impact 	<p>This request is being made to braid funding and extend ECE career pathway services to an additional 15 emancipated foster youth who would otherwise go unserved. Braided funding allows KCSOS staff to serve foster youth who fall outside the scope of current funding, increasing reach without duplicating existing services and maximizing the impact of resources already in place.</p> <p>Implications if Not Approved</p> <p>Schedule Impact: If this request is not approved, KCSOS would continue serving its current funded cohort and would look for future opportunities to expand access to the additional 15 foster youth in a subsequent program cycle when funding becomes available.</p> <p>Scope Impact: Without this funding, the additional 15 emancipated foster youth would not have access to ECE career pathway services through this program at this time. KCSOS remains committed to expanding these opportunities and would continue to explore braided funding options to serve this population in the future.</p> <p>Flexibility It is an understanding that KCSOS would adjust scale of students being served if the proposal were partially funded.</p>
<p>Estimated Cost (if necessary)</p>	<p>A total of \$50,000 has been thoughtfully allocated to provide comprehensive, wraparound support for emancipated foster youth pursuing ECE careers. This investment covers both direct student costs and the foundational trauma-informed training that makes the program effective.</p>



Proposal / Funding Request

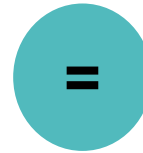
	<p>The \$50,000 is divided into two components: \$6,500 to fund a Certified Trauma-Informed Trainer who will provide staff and program training, and \$43,500 in direct student support — enough to serve 15 students at a fully loaded cost of \$2,800 per student.</p> <table border="1" data-bbox="472 443 1259 952"> <thead> <tr> <th>Budget Item</th> <th>Cost Per Student</th> <th>14 Students</th> </tr> </thead> <tbody> <tr> <td>Financial Incentive</td> <td>\$2,200</td> <td>\$33,000</td> </tr> <tr> <td>Tuition (full year)</td> <td>\$300</td> <td>\$4,500</td> </tr> <tr> <td>Textbooks</td> <td>\$200</td> <td>\$3,000</td> </tr> <tr> <td>Permit Application Fee</td> <td>\$150</td> <td>\$2,250</td> </tr> <tr> <td>Fingerprint Fee</td> <td>\$100</td> <td>\$1,500</td> </tr> <tr> <td>Total Direct Student Cost</td> <td>\$2,800</td> <td>\$41,300</td> </tr> <tr> <td colspan="2">Additional Program Cost</td> <td>Total</td> </tr> <tr> <td>Certified Trauma-Informed Trainer</td> <td>\$6,500</td> <td></td> </tr> <tr> <td>Total Request</td> <td>\$47,800</td> <td></td> </tr> </tbody> </table> <p>Every dollar is tied directly to a student need or a program quality investment. The financial incentive — the largest line item — is intentionally designed to reduce economic barriers that often prevent foster youth from completing workforce training programs.</p>	Budget Item	Cost Per Student	14 Students	Financial Incentive	\$2,200	\$33,000	Tuition (full year)	\$300	\$4,500	Textbooks	\$200	\$3,000	Permit Application Fee	\$150	\$2,250	Fingerprint Fee	\$100	\$1,500	Total Direct Student Cost	\$2,800	\$41,300	Additional Program Cost		Total	Certified Trauma-Informed Trainer	\$6,500		Total Request	\$47,800	
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<p>Attachments</p>	<p>See attachment in email</p>																														

Consortium Admin use only:

<p>Proposal Status: Date Approved: Date Funding allocated:</p>
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Foster Youth Cohort Stipend Structure

Attend 4 Virtual Trauma Informed Care Professional Development (Maximum four meetings)



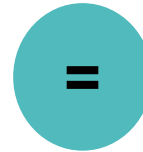
\$150 Financial Stipend for Each Professional Development Attended

Attend 1 In Person Full Day Trauma Informed Care Professional Development



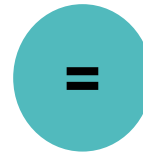
\$300 Financial Stipend for Attending

Complete 3 Early Childhood Units (8-12 weeks)



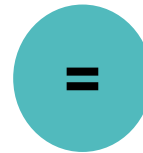
\$500 Financial Stipend

Complete 3 Early Childhood Units (8-12 weeks)



\$500 Financial Stipend

Apply and Receive Assistant Teacher Permit



\$300 Financial Stipend

Student Cost Breakdown	
Item	Cost
Tuition	\$300
Textbooks	\$200
Assistant Teacher Permit Application	\$150
Fingerprinting	\$100
Financial incentive for attending 4 virtual trauma trainings	\$600
Financial incentive for attending 1 full day in person trauma training	\$300
Financial incentive completing 3 ECE units	\$500
Financial incentive completing 3 ECE units	\$500
Financial incentive apply & receive Assistant Teacher Permit	\$300
Total Cost Per Student	\$2,950

Expenditures KAEC Funding Request	
Item	Cost
Trauma Informed Trainer Cd	\$ 6,500.00
Total cost per student (\$2,950 x14 students)	\$ 41,300.00
Total Funds	\$ 47,800.00



Proposal / Funding Request

Instructions:

Complete the form below for new programs and/or additional funds and submit it along with any attachments

Date Submitted:	5.19.26	Contact Person:	Jodi Loeffler
Target Meeting Date:	8.12.26	Submitted on Behalf Of (if different from above):	
Date Decision Needed:			
To what annual plan activity does this request relate?	Objective #1 Expand Core & Develop New CTE programs		
Program Areas (select all that apply):	<input type="checkbox"/> ABE <input type="checkbox"/> ASE <input type="checkbox"/> ESL <input checked="" type="checkbox"/> CTE <input type="checkbox"/> WR <input type="checkbox"/> PK <input type="checkbox"/> AWD <input type="checkbox"/> PA		
REQUEST TITLE			
Brief Description <i>In 1–2 sentences, define the desired outcome if the board approves this request.</i>	Funding of \$50,000 from Muroc’s CAEP funds will support the transition of the LVN program to a compressed one-year model, allowing students to complete their credential more quickly and enter the healthcare workforce sooner. Funding will also support the expansion of the Patient Care Provider program through the purchase of instructional beds and related equipment needed for hands on experience.		
Full Description <i>Provide a detailed description of what is required to fulfil this request, who will be involved or affected, how the request relates to the VCAEC plan, key dates and budget.</i>	<p>The 2026–2027 Annual Plan includes transitioning the LVN program to a more concise, accelerated one-year model designed to improve student completion rates and address workforce shortages in the healthcare field. This funding request will support implementation costs associated with the compressed program structure, including shared faculty costs with clinical partners, instructional support from Healthcare Career staff, and program coordination needed to maintain high-quality instruction and clinical training opportunities. These resources will help expand program capacity by approximately 10 students each quarter, allowing the program to operate continuously throughout the year.</p> <p>Additionally, funding will support the expansion of the Patient Care Provider program through the purchase of instructional beds and classroom equipment necessary to accommodate increased enrollment and hands-on skills training.</p>		
Justification <i>Describe why this request is being made. List implications if request is not approved, including:</i> <ul style="list-style-type: none"> - Schedule impact - Scope impact 	<p>This request is being made to support the successful transition of the LVN program to an accelerated one-year format while expanding the Patient Care Provider program to meet increasing student demand and regional workforce needs in healthcare occupations. The compressed LVN model will allow students to complete their training more efficiently while maintaining program quality and clinical requirements. Additional instructional equipment, including beds for the Patient Care Provider program, is necessary to safely and effectively increase enrollment capacity and provide hands-on clinical skills training.</p> <p>Schedule Impact: Without additional funding, the increased costs associated with</p>		



Proposal / Funding Request

	<p>instructional staffing, clinical support, and material supplies may require the program to utilize already conservative reserve funds to maintain implementation timelines for the accelerated LVN program and expanded Patient Care Provider offerings.</p> <p>Scope Impact: Without additional funding, the cost of instructional and material supplies, including equipment needed for hands-on healthcare training, may require BAS/KAEC to draw from existing reserve funds. This could limit the organization’s ability to sustain future program growth, expand student enrollment capacity, and continue offering enhanced healthcare pathway opportunities and contextualized ESL instruction at the planned level.</p>																		
<p>Estimated Cost (if necessary)</p>	<p>A portion of salary for a 12 month instructor plus the cost of 2 electric beds.</p> <table border="1" data-bbox="528 853 999 1391"> <thead> <tr> <th>Obj Code</th> <th>Salary/Benefits/Materials</th> </tr> </thead> <tbody> <tr> <td>1101</td> <td>33,704.40</td> </tr> <tr> <td>3101</td> <td>6,437.54</td> </tr> <tr> <td>3301</td> <td>478.50</td> </tr> <tr> <td>3401</td> <td>4,443.17</td> </tr> <tr> <td>3501</td> <td>1681</td> </tr> <tr> <td>3601</td> <td>549.38</td> </tr> <tr> <td>4400</td> <td>4,721.52</td> </tr> <tr> <td>Total</td> <td>50,351.33</td> </tr> </tbody> </table>	Obj Code	Salary/Benefits/Materials	1101	33,704.40	3101	6,437.54	3301	478.50	3401	4,443.17	3501	1681	3601	549.38	4400	4,721.52	Total	50,351.33
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Proposal / Funding Request

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Complete the form below for new programs and/or additional funds and submit it along with any attachments

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Target Meeting Date:	8.12.26	Submitted on Behalf Of (if different from above):	
Date Decision Needed:			
To what annual plan activity does this request relate?	Objective #1 Expand Core & Develop New CTE Programs -Funding for ELL Healthcare Pathways		
Program Areas (select all that apply):	<input type="checkbox"/> ABE <input type="checkbox"/> ASE <input checked="" type="checkbox"/> ESL <input checked="" type="checkbox"/> CTE <input type="checkbox"/> WR <input type="checkbox"/> PK <input type="checkbox"/> AWD <input type="checkbox"/> PA		
REQUEST TITLE			
Brief Description <i>In 1–2 sentences, define the desired outcome if the board approves this request.</i>	Funding of \$89,987 from round two EL HealthCare pathways will help fund co-teachers (one ESL) and one CTE for the EL Healthcare Pathways. Specifically, funding two teachers, or as the consortium determines to split the funding between schools requesting the additional funding.		
Full Description <i>Provide a detailed description of what is required to fulfil this request, who will be involved or affected, how the request relates to the VCAEC plan, key dates and budget.</i>	<p>This request will provide staffing support to strengthen the EL Healthcare Pathways program by funding co-teaching services between Career Technical Education (CTE) and English as a Second Language (ESL) instructors. Patient Care Provider students will be co-enrolled in an ESL class and receive integrated language support from the ESL teacher for four hours per day/ five days per week to improve academic language development, workplace communication skills, and program completion outcomes.</p> <p>The project will involve CTE instructors, ESL faculty, and consortium leadership, requesting support through the consortium allocation process. Funding will cover staffing costs for the 2026–2027 program year, with implementation beginning upon board approval and consortium allocation determination.</p>		
Justification <i>Describe why this request is being made. List implications if request is not approved, including:</i> <ul style="list-style-type: none"> - Schedule impact - Scope impact 	<p>The IET Patient Care Provider class will be offered each quarter (four quarters), and co-taught with a CTE teacher and ESL teacher.</p> <p>Schedule Impact: Without funding approval, scheduling the quarterly co-taught classes may be delayed or reduced due to insufficient staffing resources and budget constraints.</p> <p>Scope Impact: The scope of services for English Learner students may be reduced, including fewer integrated ESL support hours, limited co-teaching</p>		



Proposal / Funding Request

	<p>opportunities, and decreased access to healthcare pathway instruction aligned with workforce readiness goals.</p>																
<p>Estimated Cost (if necessary)</p>	<p>Estimated portion cost for CTE Teacher & ESL Teacher:</p> <table border="1" data-bbox="528 555 885 1057"> <thead> <tr> <th>Obj Code</th> <th>Salary/Benefits</th> </tr> </thead> <tbody> <tr> <td>1101</td> <td>63,452.92</td> </tr> <tr> <td>3101</td> <td>11,925.53</td> </tr> <tr> <td>3301</td> <td>920.07</td> </tr> <tr> <td>3401</td> <td>12742.52</td> </tr> <tr> <td>3501</td> <td>31.74</td> </tr> <tr> <td>3601</td> <td>1,034.28</td> </tr> <tr> <td>Total</td> <td>90,107.06</td> </tr> </tbody> </table>	Obj Code	Salary/Benefits	1101	63,452.92	3101	11,925.53	3301	920.07	3401	12742.52	3501	31.74	3601	1,034.28	Total	90,107.06
Obj Code	Salary/Benefits																
1101	63,452.92																
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3501	31.74																
3601	1,034.28																
Total	90,107.06																
<p>Attachments</p>																	

Consortium Admin use only:

Proposal Status:
 Date Approved:
 Date Funding allocated:



Proposal / Funding Request

Instructions:

Complete the form below for new programs and/or additional funds and submit it along with any attachments

Date Submitted:	6/4/26	Contact Person:	Victoria Davis (victoriadavis@mojave.k12.ca.us)
Target Meeting Date:	Next Scheduled KAEC Governing Board / Steering Committee Meeting 6/25/26	Submitted on Behalf Of (if different from above):	Mojave Adult School/Mojave Unified School District
Date Decision Needed:	6/25/26		
To what annual plan activity does this request relate?	Instructional hours and specialized materials for integrated English Language Learner (ELL) healthcare academic pipelines to sustain high student outcomes and expanding enrollment.		
Program Areas (select all that apply):	[X] ABE [X] ASE [X] ESL [X] CTE [] WR [] PK [] AWD [] PA		
REQUEST TITLE	Emergency Allocation of Round 2 ELL Healthcare Pathway Funds to Balance Instructional Hours and Materials Deficits		
Brief Description <i>In 1-2 sentences, define the desired outcome if the board approves this request.</i>	<p>The desired outcome is to secure an immediate allocation from the remaining Round 2 ELL funding bucket to erase current negative balances in instructional hours and contextualized medical learning materials. This will allow Mojave Adult School to properly serve our rapidly growing English language learner population pursuing medical and healthcare career pathways.</p>		
Full Description <i>Provide a detailed description of what is required to fulfil this request, who will be involved or affected, how the request relates to the VCAEC plan, key dates and budget.</i>	<p>Mojave Adult School is currently operating in the negative regarding our budget lines for specialized instructional hours and dedicated healthcare ESL/CTE training materials. This deficit stems directly from a major surge in enrollment numbers across our integrated academic pillars: Adult Basic Education (ABE), Adult Secondary Education (ASE), English as a Second Language (ESL), and Career Technical Education (CTE) medical pathways.</p> <p>To continue preparing our linguistically diverse student body for entering the regional healthcare workforce, we require an immediate funding adjustment to balance these accounts. This request perfectly aligns with the deployment of targeted Round 2 ELL funds from KCCD directly to member sites experiencing immediate, localized growth in integrated immigrant education and workforce training.</p> <ul style="list-style-type: none"> • Proposed Budget Consideration: \$29,995.67 allocation requested specifically from the KCCD Round 2 ELL Healthcare funding bucket to offset operational deficits 		



Proposal / Funding Request

	<p>in specialized bilingual/contextualized instructional labor and curriculum supplies.</p>
<p>Justification <i>Describe why this request is being made. List implications if request is not approved, including:</i></p> <ul style="list-style-type: none"> - Schedule impact - Scope impact 	<p>Mojave Adult School is a high-performing, fully WASC-accredited institution operating in complete compliance and active consortium participation. Our proven track record of student success speaks for itself, boasting 83 graduates last year and 76 graduates currently moving through our pipeline this cycle.</p> <p>As our enrollment numbers scale up, our existing general funds have dropped into negative numbers, leaving us structurally unable to properly serve our students with the intensive, high-quality instruction required for rigorous healthcare pathways.</p> <p>Implications if not approved:</p> <ul style="list-style-type: none"> ● Scope Impact: Failing to authorize this ELL allocation will force immediate, damaging caps on our healthcare-contextualized ESL and CTE training sections. We will be unable to provide the necessary bilingual medical materials or medical terminology software, effectively shutting out non-traditional language learners from high-demand career preparation. ● Schedule Impact: Without immediate coverage for our instructional hour deficit, specialized lab hours and concurrent support classes will face sudden truncation or cancellation. This will stall academic momentum, directly delaying graduation and certification timelines for our current cohort of 76 students.
<p>Estimated Cost (if necessary)</p>	<p>For the 2025-2026 academic year, Mojave Adult School received an allocation of \$120,000 from the ELL Healthcare Pathway Grant. This allocation was divided into:</p> <p style="padding-left: 40px;">Instructional salaries: \$53,727</p> <p style="padding-left: 40px;">Employee benefits: \$30,000</p> <p style="padding-left: 40px;">Non-instructional salaries: \$45,000</p> <p style="padding-left: 40px;">Supplies & Materials: \$2000</p> <p style="padding-left: 40px;">Other operating Expenses and Services: \$15,000</p>



Proposal / Funding Request

	<p>We would need an additional \$91,223.72 in funding for the 2025-2026 academic year. This additional funding will be used to cover the following:</p> <p>Employee benefits: -\$30,000</p> <p>Non-instructional salaries: -\$45,000</p> <p>Supplies & materials: -\$16,223.72</p>
Attachments	

Consortium Admin use only:

Proposal Status:
Date Approved:
Date Funding allocated:



Proposal / Funding Request

Instructions:

Complete the form below for new programs and/or additional funds and submit it along with any attachments

Date Submitted:	6/4/26	Contact Person:	Victoria Davis (victoriadavis@mojave.k12.ca.us)
Target Meeting Date:	Next Scheduled KAEC Governing Board / Steering Committee Meeting 6/25/26	Submitted on Behalf Of (if different from above):	Mojave Adult School/Mojave Unified School District
Date Decision Needed:	6/25/26		
To what annual plan activity does this request relate?	Expanding regional access to adult education, increasing available instructional hours, and broadening course offerings to accelerate high school diploma and equivalency completions, ESL, & CTE.		
Program Areas (select all that apply):	[X] ABE [X] ASE [X] ESL [X] CTE [] WR [] PK [] AWD [] PA		
REQUEST TITLE	Emergency Funding Allocation to Deficit-Ride Instructional Hours and Materials Amid Surge in Student Enrollment		
Brief Description <i>In 1-2 sentences, define the desired outcome if the board approves this request.</i>	<p>The desired outcome is to secure immediate funding to cover our current negative balances for instructional hours and essential learning materials. This will allow Mojave Adult School to stabilize its operating budget, accommodate an influx of new students, and prevent service reductions across our ABE, ASE, ESL, and CTE programs.</p>		
Full Description <i>Provide a detailed description of what is required to fulfil this request, who will be involved or affected, how the request relates to the VCAEC plan, key dates and budget.</i>	<p>Mojave Adult School is currently operating in the negative regarding our allocated budget for instructional hours and physical/digital learning materials. This deficit is not due to mismanagement, but rather a direct result of rapidly increasing enrollment numbers across all four core pillars: Adult Basic Education (ABE), Adult Secondary Education (ASE), English as a Second Language (ESL), and Career Technical Education (CTE).</p> <p>To ensure we can continue to properly serve our student body, we require an immediate funding adjustment to balance these accounts and secure the materials necessary for the current and upcoming terms. This request directly supports the California Adult Education Program (CAEP) mandate to sustain high-performing regional programs and distribute funds where student demand is actively outstripping local capacity.</p> <ul style="list-style-type: none"> Proposed Budget Consideration: Allocation requested from the unallocated CAEP fund of \$50,000 from Muroc to directly offset the operational deficit in instructional labor, materials & supplies. 		



Proposal / Funding Request

<p>Justification <i>Describe why this request is being made. List implications if request is not approved, including:</i></p> <ul style="list-style-type: none"> - Schedule impact - Scope impact 	<p>Despite working with restricted historical allocations, Mojave Adult School is an exceptionally high-performing, fully WASC-accredited institution. We operate in full compliance with CAEP guidelines and maintain active, dedicated participation in all consortium initiatives. Our proven track record of student success is clear: we achieved 83 graduates last year and currently have 76 graduates as of today.</p> <p>However, because our enrollment numbers continue to climb, our existing funding structure has dropped into negative numbers. We are now at a tipping point where we are structurally unable to properly serve our students.</p> <p style="text-align: center;">Implications if not approved:</p> <ul style="list-style-type: none"> ● Scope Impact: Failing to resolve these negative numbers will force immediate, devastating cuts across ABE, ASE, ESL, and CTE programs. We will be forced to cap enrollment, scale back open lab hours, and ration curriculum materials, directly harming vulnerable, non-traditional learners. ● Schedule Impact: Without funding for instructional hours, class sections will be truncated or canceled entirely. This will stall academic momentum and lower future completion metrics for the entire consortium
<p>Estimated Cost (if necessary)</p>	<p>For the 2025-2026 academic year, Mojave Adult School received an allocation of \$354,350 from the Kern Adult Education Consortium. This allocation was divided into:</p> <p style="text-align: center;">Instructional salaries: \$189,350</p> <p style="text-align: center;">Employee benefits: \$80,000</p> <p style="text-align: center;">Non-instructional salaries: \$60,000</p> <p style="text-align: center;">Supplies & Materials: \$5,000</p> <p style="text-align: center;">Other operating Expenses and Services: \$35,000</p> <p>We would need an additional \$130,727 in funding for the 2025-2026 academic year. This additional funding will be used to cover the following:</p> <p style="text-align: center;">Instructional salaries: -\$53,727</p>



Proposal / Funding Request

	<p>Employee benefits: -\$30,000</p> <p>Non-instructional salaries: -\$45,000</p> <p>Supplies & materials: -\$1,953.45</p>
Attachments	

Consortium Admin use only:

Proposal Status:
Date Approved:
Date Funding allocated:



Proposal / Funding Request

Instructions:

Complete the form below for new programs and/or additional funds and submit it along with any attachments

Date Submitted:	June 3, 2026	Contact Person:	Larriann Torrez
Target Meeting Date:	June 25, 2026	Submitted on Behalf Of (if different from above):	
Date Decision Needed:	June 30, 2026		
To what annual plan activity does this request relate?			
Program Areas (select all that apply):	<input type="checkbox"/> ABE <input type="checkbox"/> ASE <input checked="" type="checkbox"/> ESL <input checked="" type="checkbox"/> CTE <input type="checkbox"/> WR <input type="checkbox"/> PK <input type="checkbox"/> AWD <input type="checkbox"/> PA		
REQUEST TITLE	ELL Funds Round 2 Request for Porterville Adult School		
Brief Description <i>In 1–2 sentences, define the desired outcome if the board approves this request.</i>	Porterville Adult School is requesting \$29,995.67 in unspent ELL Healthcare Pathway Round 2 funding from Kern Community College District (KCCD). This request is based on the May 15, 2026, Kern Adult Education Consortium (KAEC) Steering Committee decision to divide the remaining \$89,997.00 equally among the three agencies operating ELL Healthcare Pathway programs: Kern, Porterville, and Mojave.		
Full Description <i>Provide a detailed description of what is required to fulfil this request, who will be involved or affected, how the request relates to the VCAEC plan, key dates and budget.</i>	<p>The requested funding will be utilized to support the Career Technical Education Navigator position at Porterville Adult School. The CTE Navigator plays a critical role in the recruitment, orientation, onboarding, retention, and student support processes for the following ELL Healthcare Pathway programs:</p> <ul style="list-style-type: none"> Medical Assistant Nurse Assistant Pharmacy Technician Phlebotomy <p>The Navigator provides direct support services to English Language Learner (ELL) students pursuing healthcare careers by assisting with program orientation, enrollment procedures, educational planning, transition support, referrals to student services, career exploration, and ongoing case management throughout program participation. These services are essential to ensuring equitable access, persistence, and completion for adult learners entering healthcare pathways.</p> <p>The funding will help sustain staffing necessary to continue delivering integrated support services aligned with the goals of the ELL Healthcare Pathway initiative. Without navigator support, students may experience barriers related to language acquisition, enrollment navigation, program persistence, and transition into employment or postsecondary opportunities.</p> <p>The following stakeholders will be involved in or positively impacted by this funding request:</p>		



Proposal / Funding Request

- Porterville Adult School Staff
- Career Technical Education Navigator
- Healthcare pathway instructors
- Adult Education administration
- Student support personnel
- Students
- English Language Learner adult students enrolled in healthcare pathways
- Prospective healthcare pathway students requiring onboarding and orientation support
- Consortium and Regional Partners
- Kern Adult Education Consortium (KAEC)
- Healthcare workforce and employer partners
- Postsecondary transition partners

The funding directly supports adult learners seeking entry into high-demand healthcare careers and contributes to regional workforce development efforts.

Alignment to the VCAEC Plan:

This request aligns closely with the goals and priorities identified within the Valley Consortium for Adult Education (VCAEC) regional plan and CAEP objectives, including:

Educational and Career Transitions:

The Navigator position supports seamless transitions into Career Technical Education programs and employment opportunities in healthcare occupations.

Workforce Preparation:

The healthcare pathway programs provide training in high-demand industry sectors identified within regional workforce priorities. Navigator support increases student persistence and completion in workforce-focused programs.

Equity and Access for English Language Learners:

The ELL Healthcare Pathway initiative is specifically designed to increase access and success for English Language Learners entering healthcare careers. The Navigator provides culturally and linguistically responsive support services that reduce barriers to participation and completion.

Student Support and Integrated Services:

The request supports integrated student support strategies outlined within the VCAEC plan, including onboarding, orientation, academic advising, and retention support.

Key Dates

Date	Activity
May 15, 2026	KAEC Steering Committee approved equal distribution of remaining ELL Healthcare Pathway Round 2 funds
June 2026	Submission and approval of funding request



Proposal / Funding Request

	<p>July 2026 – June 2027 – Implementation period for Navigator salary support</p> <p>Ongoing Student orientations, onboarding, retention, and support services for ELL healthcare pathway students</p> <p>Budget</p> <table border="0"> <thead> <tr> <th>Budget Item</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Career Technical Education Navigator Salary and Benefits</td> <td>\$29,995.67</td> </tr> <tr> <td>Total Request</td> <td>\$29,995.67</td> </tr> </tbody> </table> <p>The requested funds will be fully dedicated toward personnel costs associated with providing onboarding, orientation, and student support services for the ELL Healthcare Pathway programs at Porterville Adult School.</p>	Budget Item	Amount	Career Technical Education Navigator Salary and Benefits	\$29,995.67	Total Request	\$29,995.67
Budget Item	Amount						
Career Technical Education Navigator Salary and Benefits	\$29,995.67						
Total Request	\$29,995.67						
<p>Justification</p> <p><i>Describe why this request is being made. List implications if request is not approved, including:</i></p> <ul style="list-style-type: none"> - Schedule impact - Scope impact 	<p>The request is being made to support the salary and benefits of the Porterville Adult School Career Technical Education (CTE) Navigator, who provides essential onboarding, orientation, and student support services for the ELL Healthcare Pathway programs, including Medical Assistant, Nurse Assistant, Pharmacy Technician, and Phlebotomy. The funding will ensure continued support for English Language Learner (ELL) students pursuing healthcare career pathways and aligns with the goals of the ELL Healthcare Pathway initiative and the VCAEC regional plan.</p> <p>If the request is not approved, Porterville Adult School may experience reduced capacity to provide onboarding, orientation, and retention support services for ELL healthcare pathway students. This could negatively impact student enrollment, persistence, and completion rates within the healthcare programs.</p> <p>Schedule Impact: A lack of funding may delay or reduce student orientation, onboarding, and support services necessary for timely enrollment and program participation. This could affect student entry timelines into healthcare training programs.</p> <p>Scope Impact: Without the requested funding, the level of student support services available to ELL healthcare pathway students may need to be reduced. This could limit the program’s ability to effectively serve students across all four healthcare pathway programs and impact overall program outcomes related to retention, completion, and workforce transitions.</p>						
<p>Estimated Cost (if necessary)</p>	<p>The total cost is \$29,995.67</p>						
<p>Attachments</p>	<p>https://docs.google.com/document/d/1TDkyDCPyadwQ0K6TQ0VkJYHsnYusre9oB8Yr_yxpe0o/edit?usp=sharing</p>						



Proposal / Funding Request

Consortium Admin use only:

Proposal Status:
Date Approved:
Date Funding allocated:



**KERN ADULT EDUCATION CONSORTIUM
GOVERNING BOARD MEETING AGENDA**

Thursday June 25, 2026 (11:00 am – 12:00 pm)

Meeting information and link can be found on the KAEC website:

www.kernaec.com

The Kern Community College District strives to make reasonable accommodations in all its programs, services, and activities for all qualified individuals with disabilities. Notification of 48 hours in advance will enable the District to make arrangements to ensure meeting accessibility. Any individual who requires disability-related accommodations or modifications to participate in the Kern Adult Education Program Consortium Board meeting should contact Mitch Rosin at (708) 309-8556 or Mitch.Rosin2@gmail.com. (Government Code Section 54954.2) Any materials required by law to be made available to the public before a meeting of the Kern Adult Education Program Consortium Board can be inspected at the following address: Kern Community College District, 2100 Chester Avenue, Bakersfield, CA 93301 and on the Kern Adult Education Consortium website <http://www.kernaec.org>

IN PERSON LOCATION: Dorner Family Vinyards, 18274 Old Ranch Rd, Tehachapi, CA 93561

ZOOM LINK: <https://us02web.zoom.us/j/86142135402>

1. CALL TO ORDER/ROLL CALL – Establishment of Quorum The meeting was called to order at:

Quorum Roll Call by Member District

Member District (Alphabetical)	Voting Member / Alternate	Location	In Attendance
Delano Joint Union High School	*Julio Segura / Ben DeLeon	In Person	
Inyo County Office of Education	Randy Cook / Nikki Rae Hart	151 N Main Street, Bishop, CA	
Kern CCD	Stacy Pfluger / Heather Ostash	In Person	
Kern County Superintendent of Schools	*Kierstin Webb	In Person	
Kern High	Scot Odlin / Jodi Loeffler	5801 Sundale Avenue, Bakersfield, CA	
McFarland Unified School District	*Lionor Lopez / Nelly Cruz	In Person	
Mojave Unified School District	*Victoria Davis / Cassie Hogan	3200 Pat Avenue, Mojave, CA	
Mono County Office of Education	Lyle Tavernier / Ana Danielson	400 Sierra Park, Mammoth Lakes, CA 80 Grace Terrace, Pasadena, CA	
Muroc Joint Unified School District	Kevin Cordes / David Ellms	17100 Foothill Avenue, North Edwards, CA	
Porterville Unified School District	Larriann Torrez / Denise Douglas	1414 W. Olive Avenue, Porterville, CA	
Sierra Sands Unified School District	April Moore / Jennifer Hayden	113 Felspar Avenue, Ridgecrest, CA	
Tehachapi Unified School District	Bonny Porter / McKenna Liebgott	126 S Snyder Avenue, Tehachapi, CA	
Wasco Union High School District	Marleni Maston / Kevin Tallon	In Person	

*Awaiting Paperwork

Partners in Attendance:

2. PUBLIC COMMENTS

At this time, the public may address the Board on any Open agenda items.
(Up to 5 minutes per speaker; a total of 15 minutes with an option of one 5-minute extension.)

There were no public comments submitted prior to the meeting.

3. ADDITIONS TO THE AGENDA

(Additions or changes can only occur when immediate action is required, which did not come to the attention of the Chair until after the agenda was posted; requires approval of 2/3 of all confirmed voting members; not applicable during special or emergency meetings)

Motion:

Moved by:

Second by:

Final Resolution:

Member District (Alphabetical)	Member Representative / Alternate	Yea	Nay	Abstain
Delano Joint Union High School	*Julio Segura / Ben DeLeon			
Inyo County Office of Education	Randy Cook / Nikki Rae Hart			
Kern CCD	Stacy Pfluger / Heather Ostash			
Kern County Superintendent of Schools	*Kierstin Webb			
Kern High	Scot Odlin / Jodi Loeffler			
McFarland Unified School District	*Lionor Lopez / Nelly Cruz			
Mojave Unified School District	*Victoria Davis / Cassie Hogan			
Mono County Office of Education	Lyle Tavernier / Ana Danielson			
Muroc Joint Unified School District	Kevin Cordes / David Ellms			
Porterville Unified School District	Larriann Torrez / Denise Douglas			
Sierra Sands Unified School District	April Moore / Jennifer Hayden			
Tehachapi Unified School District	Bonny Porter / McKenna Liebgott			
Wasco Union High School District	Marleni Maston / Kevin Tallon			

*Awaiting Paperwork

4. APPROVAL OF PRIOR MEETING MINUTES

4.1 Approval of Minutes: April 28, 2026

Motion: Approve the minutes from the April 28, 2026, KAEC Governing Board meeting.

Moved by:

Seconded by:

Final Resolution:

Member District (Alphabetical)	Member Representative / Alternate	Yea	Nay	Abstain
Delano Joint Union High School	*Julio Segura / Ben DeLeon			
Inyo County Office of Education	Randy Cook / Nikki Rae Hart			
Kern CCD	Stacy Pfluger / Heather Ostash			
Kern County Superintendent of Schools	*Kierstin Webb			
Kern High	Scot Odlin / Jodi Loeffler			
McFarland Unified School District	*Leonor Lopez / Nelly Cruz			
Mojave Unified School District	*Victoria Davis / Cassie Hogan			
Mono County Office of Education	Lyle Tavernier / Ana Danielson			
Muroc Joint Unified School District	Kevin Cordes / David Ellms			
Porterville Unified School District	Larriann Torrez / Denise Douglas			
Sierra Sands Unified School District	April Moore / Jennifer Hayden			
Tehachapi Unified School District	Bonny Porter / McKenna Liebgott			
Wasco Union High School District	Marleni Maston / Kevin Tallon			

*Awaiting Paperwork

5. ACTION ITEMS

5.1 Approve Allocation Amendment from Porterville College (\$67,343.00) and Cerro Coso College (\$22,644) to the following Member Districts per the KAEC Steering Committee recommendation:

Motion: Approve Allocation Amendment of \$89,9897 from KCCD to the following Member Districts per the KAEC Steering Committee recommendation:

Moved by:

Seconded by:

Final Resolution:

Member District (Alphabetical)	Member Representative / Alternate	Yea	Nay	Abstain
Delano Joint Union High School	*Julio Segura / Ben DeLeon			
Inyo County Office of Education	Randy Cook / Nikki Rae Hart			
Kern CCD	Stacy Pfluger / Heather Ostash			
Kern County Superintendent of Schools	*Kierstin Webb			
Kern High	Scot Odlin / Jodi Loeffler			
McFarland Unified School District	*Leonor Lopez / Nelly Cruz			
Mojave Unified School District	*Victoria Davis / Cassie Hogan			
Mono County Office of Education	Lyle Tavernier / Ana Danielson			
Muroc Joint Unified School District	Kevin Cordes / David Ellms			
Porterville Unified School District	Larriann Torrez / Denise Douglas			
Sierra Sands Unified School District	April Moore / Jennifer Hayden			
Tehachapi Unified School District	Bonny Porter / McKenna Liebgott			
Wasco Union High School District	Marleni Maston / Kevin Tallon			

5.2 Approve Allocation Amendment of \$50,000 from Muroc to the following Member Districts:

Motion: Approve Allocation Amendment of \$50,000 from Muroc

Moved by:

Seconded by:

Final Resolution:

Member District (Alphabetical)	Member Representative / Alternate	Yea	Nay	Abstain
Delano Joint Union High School	*Julio Segura / Ben DeLeon			
Inyo County Office of Education	Randy Cook / Nikki Rae Hart			
Kern CCD	Stacy Pfluger / Heather Ostash			
Kern County Superintendent of Schools	*Kierstin Webb			
Kern High	Scot Odlin / Jodi Loeffler			
McFarland Unified School District	*Leonor Lopez / Nelly Cruz			
Mojave Unified School District	*Victoria Davis / Cassie Hogan			
Mono County Office of Education	Lyle Tavernier / Ana Danielson			
Muroc Joint Unified School District	Kevin Cordes / David Ellms			
Porterville Unified School District	Larriann Torrez / Denise Douglas			
Sierra Sands Unified School District	April Moore / Jennifer Hayden			
Tehachapi Unified School District	Bonny Porter / McKenna Liebgott			
Wasco Union High School District	Marleni Maston / Kevin Tallon			

*Awaiting Paperwork

6. REPORTS

6.1 Partner Updates:

Representatives will be invited to briefly share current program updates, partnership opportunities, and alignment with regional adult education strategies.

6.2 Member Updates:

Beginning August 2025, consortium member districts will provide brief, rotational updates at each board meeting to share local accomplishments, innovations, challenges, and opportunities.

6.3 Director’s Report:

(The KAEC Consortium Director will provide updates on consortium-wide initiatives, state-level guidance, planning efforts, reporting timelines, and other relevant information to support member coordination and strategic alignment.)

- 6.3.a KAEC is currently **compliant** with state requirements for fiscal submissions for both CAEP (Due June 1, 2026) and **compliant** for ELL Healthcare from Member Districts. KCCD is engaged with internal technical assistance, which is working.
- 6.3.b ELL Healthcare Pathway Grant – Appeal filed with CCCCCO.
- 6.3.c Status of Consortium Director

7. FUTURE AGENDA ITEMS

8. DISCUSSION ITEMS

8.1 CAEP Upcoming Due Dates:

July 2026

- Jul 15: Student Data due in TOPSPro (Q4) FINAL

August 2026

- Aug 15: Annual Plan for 2026-27 due in NOVA

September 2026

- Sep 1: 25/26 Member Expense Report due in NOVA (Q4)
- Sep 30: 25/26 Member Expense Report certified by Consortia in NOVA (Q4)
- Sep 30: 26/27 Member Program Year Budget and Workplan due in NOVA
- **Sep 30: End of Q1; NOVA carryover compliance snapshot taken at 11:59 pm**

October 2026

- Oct 30: 26/27 Member Program Year Budget and Workplan certified by Consortia in NOVA
- Oct 31: Student data due in TOPSPro (Q1)
- Oct 31: Employment and Earnings Follow-up Survey

November 2026

- Nov 14: Written Expenditure Plan (WEP)* Only for consortia who have exceeded 20% carryover.

December 2026

- Dec 1: 26/27 Member Expense Report Due in NOVA (Q1)
- Dec 1: July 1, 2025 to June 30, 2026 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium
- Dec 31: 26/27 Member Expense Report certified by Consortia in NOVA (Q1)
- Dec 31: End of Q2

9. UPCOMING PROFESSIONAL DEVELOPMENT OPPORTUNITIES

9.1 Conferences

- GED Annual Conference – Atlanta, GA – July 29-31, 2026
- CEA International – Bellevue, WA – August 2-5, 2026
- COABE The First-Year Advantage: Leading, Equipping & Empowering from Day One – Virtual – August 11, 2026
- ELL Healthcare State Convening – Irvine, CA – September 17, 2026
- CCCCCO Vision 2030 – Newport Beach, CA – October 7-9, 2026
- CAEP Summit – Santa Clara, CA – October 20-23, 2026
- CCEA (Southern/South Coast) – Palm Desert, CA – Nov 5-8, 2026
- State CTE Conference – Rancho Mirage, CA – November 18-20, 2026
- ACTE CareerTech VISION – New Orleans, LA – December 2-5, 2026

10. ADJOURNMENT TO ANNUAL PLAN RETREAT

Motion to Adjourn at:

Moved by:

Seconded by:

Member District (Alphabetical)	Member Representative / Alternate	Yea	Nay	Abstain
Delano Joint Union High School	*Julio Segura / Ben DeLeon			
Inyo County Office of Education	Randy Cook / Nikki Rae Hart			
Kern CCD	Stacy Pfluger / Heather Ostash			
Kern County Superintendent of Schools	*Kierstin Webb			
Kern High	Scot Odlin / Jodi Loeffler			
McFarland Unified School District	*Leonor Lopez / Nelly Cruz			
Mojave Unified School District	*Victoria Davis / Cassie Hogan			
Mono County Office of Education	Lyle Tavernier / Ana Danielson			
Muroc Joint Unified School District	Kevin Cordes / David Ellms			
Porterville Unified School District	Larriann Torrez / Denise Douglas			
Sierra Sands Unified School District	April Moore / Jennifer Hayden			
Tehachapi Unified School District	Bonny Porter / McKenna Liebgott			
Wasco Union High School District	Marleni Maston / Kevin Tallon			

*Awaiting Paperwork

NEXT SCHEDULED MEETINGS:

Annual Plan Vote (Governing Board) – THIS IS A VIRTUAL MEETING

Date: August 3, 2026

Time: 9:00 am – 10:00 am

Location Zoom Link: <https://us02web.zoom.us/j/86425454824>

Handouts will be in Microsoft Teams, Google Drive and will be available on <http://www.kernaec.org>. Please contact Liz Ramirez with any questions (Liz.Ramirez@kccd.edu).



Proposal / Funding Request

Instructions:

Complete the form below for new programs and/or additional funds and submit it along with any attachments

Date Submitted:	06/02/2026	Contact Person:	Nikki Rae Hart
Target Meeting Date:	5 June 2026	Submitted on Behalf Of (if different from above):	Inyo County Office of Education
Date Decision Needed:	20 July 2026		
To what annual plan activity does this request relate?	Objective #2: Expanding Employer Partnerships & Pathways		
Program Areas (select all that apply):	<input type="checkbox"/> ABE <input type="checkbox"/> ASE <input checked="" type="checkbox"/> ESL <input type="checkbox"/> CTE <input type="checkbox"/> WR <input type="checkbox"/> PK <input type="checkbox"/> AWD <input type="checkbox"/> PA		
REQUEST TITLE	ICOE application for ELL Healthcare Pathways Funding		
Brief Description <i>In 1-2 sentences, define the desired outcome if the board approves this request.</i>	<p>We are working with several local organizations that provide Family Crisis & Addiction counseling services. We intend to use this funding to establish partnerships with those agencies to train new counselors.</p>		
Full Description <i>Provide a detailed description of what is required to fulfil this request, who will be involved or affected, how the request relates to the VCAEC plan, key dates and budget.</i>	<p>Our county is 30-40% Spanish Speaking, and those members of our community are at substantially higher risk for family crises and addiction. These issues are compounded by a lack of bilingual counselors in these spaces. We want to build on the existing training requirements of these organizations and include supplemental English Language instruction so that we can help these nonprofits employ more bilingual counselors. We believe that an increase in bilingual counselors will greatly reduce the risk of crisis for ELLs in our community, which will lead to a significant reduction in public assistance as well as an increase in education in this underserved demographic.</p>		
Justification <i>Describe why this request is being made. List implications if request is not approved, including:</i> <ul style="list-style-type: none"> - Schedule impact - Scope impact 	<p>We have invested Round 1 and Round 2 funds in establishing online access to healthcare courses because our county is the 2nd largest in the state and is classified as a Level 4 FAR area, meaning that most people in our county live far away from populated areas and do not have easy access to resources. This was an important first step, but we were relying on Round 3 to establish these training programs that fed directly into local nonprofits. We cannot easily proceed with this mission without additional funding.</p> <p>We anticipate that WIOA funding can sustain this program if Round 3 funds do not become available, but we must have an initial disbursement in order to hire the necessary staff and create the curriculum.</p>		



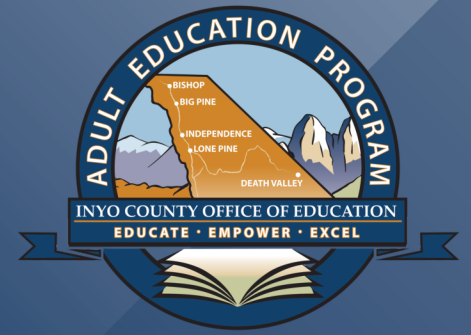
Proposal / Funding Request

Estimated Cost (if necessary)	\$50,000
Attachments	

Consortium Admin use only:

Proposal Status:
Date Approved:
Date Funding allocated:

Inyo County Office of Education
Adult Education Program

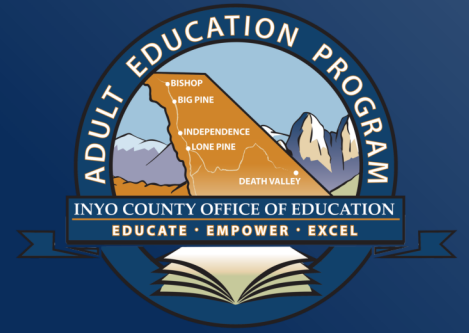


2026

PROPOSAL

INYO COUNTY
VOCATIONAL
SCHOOL

Prepared by:
Nikki Rae Hart

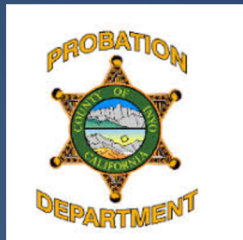


EXECUTIVE SUMMARY

Primary Partners



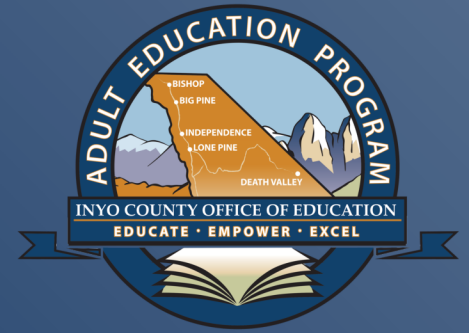
NCCT has developed several Construction Training Schools in California and they have an established record of working with Probations Departments and County Offices of Education.



Inyo County Probation Department is providing the location for the school and will take on all building maintenance and improvement costs



Inyo County Office of Education will employ the staff and operate the school. ICOE's Adult Education Program will oversee the establishment of the school and seek WIOA and IELCE funding to ensure the school is fiscally sustainable.



COMMUNITY NEED

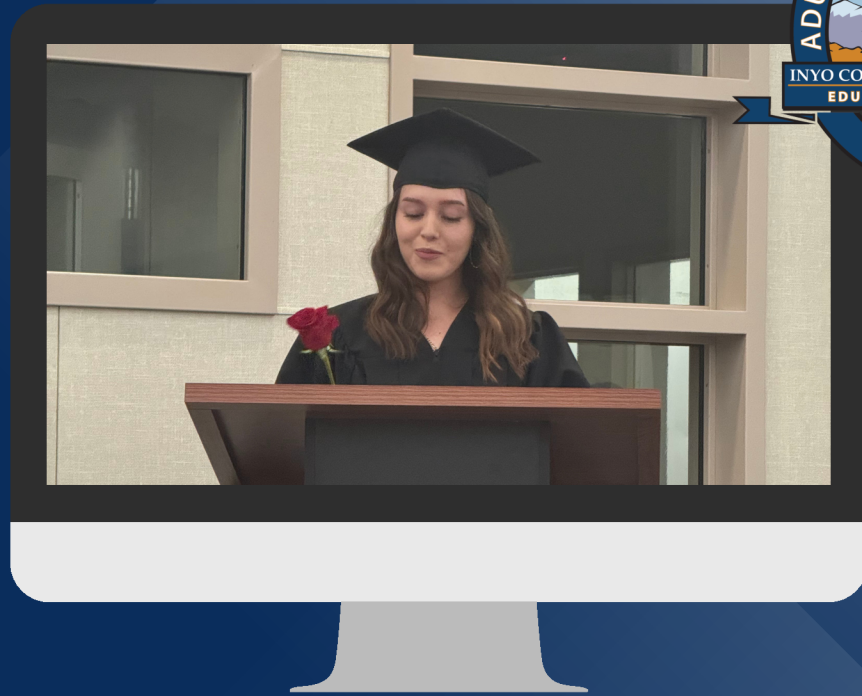
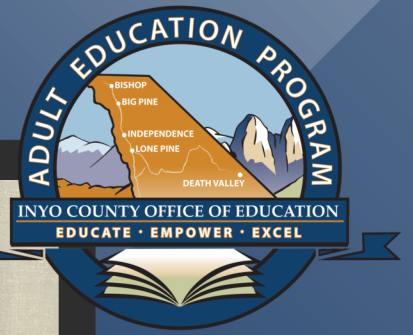
Recent Job Market Analyses

10% of jobs in Inyo County are related to construction or installation/maintenance/repair

1,000 job opportunities available in this sector in the Sierra regions by 2029 (33% increase from 2024)

25-30% of Inyo County's population identifies as Hispanic/Latino

Inyo County is a federally classified "Frontier" area, meaning that we are at least 60 minutes away from an urban center where goods and services can be easily accessed. Most of our community members have to drive a minimum of 4 hours to attend existing vocational schools.

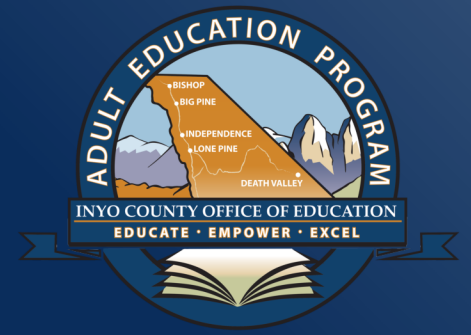


BILINGUAL INSTRUCTION

These courses will be taught by bilingual instructors and career-specific ESL companion courses will be available to ensure that Spanish-speaking students will be able to interact with English-speaking

coworkers and take on English-speaking clients.

Our Spanish-speaking community members are traditionally the most underemployed and underserved.



COURSES OFFERED

Community Need - Community Partners

Class A Licensing

CalTrans sends prospective employees out of the area to receive this training. Then, they face retention issues as candidates take the license and find other employment. Our school will take that burden off the employer and give the job-seeker more autonomy.

Heavy Equipment Operation

Certify participants in Heavy Equipment Operation which will enable them to seek out jobs in various high-need fields such as construction, infrastructure, and mining.

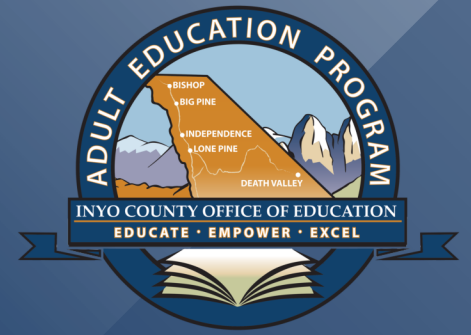
Plumbing

Students will receive the education they need to be able to join existing local businesses as apprentices and they will have the support they need to start their own businesses.

Electrical

Students will learn a variety of electrical trades, ranging from residential electrician to high voltage.

Inyo County Office of Education
Adult Education Program



2026

THANK YOU
FOR YOUR
ATTENTION

Prepared by:
Nikki Rae Hart



Proposal / Funding Request

Instructions:

Complete the form below for new programs and/or additional funds and submit it along with any attachments

Date Submitted:	6/5/2026	Contact Person:	Kierstin Webb, KCSOS
Target Meeting Date:		Submitted on Behalf Of (if different from above):	Ami Moser, KCSOS
Date Decision Needed:	In alignment with funding plan		
To what annual plan activity does this request relate?			
Program Areas (select all that apply):	<input type="checkbox"/> ABE <input type="checkbox"/> ASE <input type="checkbox"/> ESL <input type="checkbox"/> CTE <input checked="" type="checkbox"/> WR <input type="checkbox"/> PK <input type="checkbox"/> AWD <input type="checkbox"/> PA		
REQUEST TITLE			
Brief Description <i>In 1–2 sentences, define the desired outcome if the board approves this request.</i>	In partnership with the KCSOS Dream Center, local community colleges, and local high schools, emancipated foster youth are selected to participate in the Early Childhood Education (ECE) Assistant Teacher Cohort to complete 6 units of ECE coursework		
Full Description <i>Provide a detailed description of what is required to fulfil this request, who will be involved or affected, how the request relates to the VCAEC plan, key dates and budget.</i>	<p>Kern County Superintendent of Schools (KCSOS) staff are requesting \$43,500 to expand access to early childhood education (ECE) career pathways for emancipated foster youth who are not currently being served by existing funding streams.</p> <p>This initiative recruits emancipated foster youth and provides comprehensive, trauma-informed support designed to remove barriers to workforce entry. Program services include weekly advisor check-ins, financial incentives, and Meet & Greet events connecting students directly with ECE employers. Students also receive resume and interview preparation, trauma-informed practice development, and a structured pathway toward advanced ECE credentials. Upon completing 6 units, students who meet eligibility requirements will have the opportunity to participate in paid work experience through an established partnership with Employers Training Resource (ETR).</p> <p>Stakeholders involved or affected include KCSOS program staff (advisors, coordinators, and instructors), emancipated foster youth participants, ECE employer partners, and ETR as the paid work experience provider. The KAEC Steering Committee and member agencies will also be engaged as this program scales.</p> <p>Relationship to the KAEC Plan: This request directly supports KAEC's strategic priority of expanding transitions to employment and</p>		



Proposal / Funding Request

	<p>Career Technical Education (CTE) for adult learners. Emancipated foster youth represent one of the most underserved populations in Kern County, and this program creates a clear, supported pathway from adult education into a living-wage career in the ECE sector, a high-need industry in the region as identified by K-12 site and district leaders.</p> <p>Key Dates: The program will operate for one year from the date of funding receipt, with enrollment, service delivery, paid work experience placements, and outcome reporting all completed within that 12-month period. Progress will be reported to the KAEC Steering Committee at regular consortium meetings throughout the program year.</p> <p>Budget: The total funding request is \$47,800, to be utilized over the one-year program period. Funds will support staffing (advisor and coordination time), student financial incentives, employer engagement events, and program materials. This funding is intended to serve foster youth not covered by other existing funding sources, ensuring no duplication of services.</p>
<p>Justification <i>Describe why this request is being made. List implications if request is not approved, including:</i></p> <ul style="list-style-type: none"> - Schedule impact - Scope impact 	<p>This request is being made to braid funding and extend ECE career pathway services to an additional 15 emancipated foster youth who would otherwise go unserved. Braided funding allows KCSOS staff to serve foster youth who fall outside the scope of current funding, increasing reach without duplicating existing services and maximizing the impact of resources already in place.</p> <p>Implications if Not Approved</p> <p>Schedule Impact: If this request is not approved, KCSOS would continue serving its current funded cohort and would look for future opportunities to expand access to the additional 15 foster youth in a subsequent program cycle when funding becomes available.</p> <p>Scope Impact: Without this funding, the additional 15 emancipated foster youth would not have access to ECE career pathway services through this program at this time. KCSOS remains committed to expanding these opportunities and would continue to explore braided funding options to serve this population in the future.</p> <p>Flexibility It is an understanding that KCSOS would adjust scale of students being served if the proposal were partially funded.</p>
<p>Estimated Cost (if necessary)</p>	<p>A total of \$50,000 has been thoughtfully allocated to provide comprehensive, wraparound support for emancipated foster youth pursuing ECE careers. This investment covers both direct student costs and the foundational trauma-informed training that makes the program effective.</p>



Proposal / Funding Request

	<p>The \$50,000 is divided into two components: \$6,500 to fund a Certified Trauma-Informed Trainer who will provide staff and program training, and \$43,500 in direct student support — enough to serve 15 students at a fully loaded cost of \$2,800 per student.</p> <table border="1" data-bbox="472 443 1259 952"> <thead> <tr> <th>Budget Item</th> <th>Cost Per Student</th> <th>14 Students</th> </tr> </thead> <tbody> <tr> <td>Financial Incentive</td> <td>\$2,200</td> <td>\$33,000</td> </tr> <tr> <td>Tuition (full year)</td> <td>\$300</td> <td>\$4,500</td> </tr> <tr> <td>Textbooks</td> <td>\$200</td> <td>\$3,000</td> </tr> <tr> <td>Permit Application Fee</td> <td>\$150</td> <td>\$2,250</td> </tr> <tr> <td>Fingerprint Fee</td> <td>\$100</td> <td>\$1,500</td> </tr> <tr> <td>Total Direct Student Cost</td> <td>\$2,800</td> <td>\$41,300</td> </tr> <tr> <td colspan="2">Additional Program Cost</td> <td>Total</td> </tr> <tr> <td>Certified Trauma-Informed Trainer</td> <td>\$6,500</td> <td></td> </tr> <tr> <td>Total Request</td> <td>\$47,800</td> <td></td> </tr> </tbody> </table> <p>Every dollar is tied directly to a student need or a program quality investment. The financial incentive — the largest line item — is intentionally designed to reduce economic barriers that often prevent foster youth from completing workforce training programs.</p>	Budget Item	Cost Per Student	14 Students	Financial Incentive	\$2,200	\$33,000	Tuition (full year)	\$300	\$4,500	Textbooks	\$200	\$3,000	Permit Application Fee	\$150	\$2,250	Fingerprint Fee	\$100	\$1,500	Total Direct Student Cost	\$2,800	\$41,300	Additional Program Cost		Total	Certified Trauma-Informed Trainer	\$6,500		Total Request	\$47,800	
Budget Item	Cost Per Student	14 Students																													
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Total Request	\$47,800																														
<p>Attachments</p>	<p>See attachment in email</p>																														

Consortium Admin use only:

Proposal Status:
 Date Approved:
 Date Funding allocated:

Foster Youth Cohort Stipend Structure

Attend 4 Virtual Trauma Informed Care Professional Development (Maximum four meetings)

=

\$150 Financial Stipend for Each Professional Development Attended

Attend 1 In Person Full Day Trauma Informed Care Professional Development

=

\$300 Financial Stipend for Attending

Complete 3 Early Childhood Units (8-12 weeks)

=

\$500 Financial Stipend

Complete 3 Early Childhood Units (8-12 weeks)

=

\$500 Financial Stipend

Apply and Receive Assistant Teacher Permit

=

\$300 Financial Stipend

Student Cost Breakdown	
Item	Cost
Tuition	\$300
Textbooks	\$200
Assistant Teacher Permit Application	\$150
Fingerprinting	\$100
Financial incentive for attending 4 virtual trauma trainings	\$600
Financial incentive for attending 1 full day in person trauma training	\$300
Financial incentive completing 3 ECE units	\$500
Financial incentive completing 3 ECE units	\$500
Financial incentive apply & receive Assistant Teacher Permit	\$300
Total Cost Per Student	\$2,950

Expenditures KAEC Funding Request	
Item	Cost
Trauma Informed Trainer Cd	\$ 6,500.00
Total cost per student (\$2,950 x14 students)	\$ 41,300.00
Total Funds	\$ 47,800.00



Proposal / Funding Request

Instructions:

Complete the form below for new programs and/or additional funds and submit it along with any attachments

Date Submitted:	5.19.26	Contact Person:	Jodi Loeffler
Target Meeting Date:	8.12.26	Submitted on Behalf Of (if different from above):	
Date Decision Needed:			
To what annual plan activity does this request relate?	Objective #1 Expand Core & Develop New CTE programs		
Program Areas (select all that apply):	<input type="checkbox"/> ABE <input type="checkbox"/> ASE <input type="checkbox"/> ESL <input checked="" type="checkbox"/> CTE <input type="checkbox"/> WR <input type="checkbox"/> PK <input type="checkbox"/> AWD <input type="checkbox"/> PA		
REQUEST TITLE			
Brief Description <i>In 1–2 sentences, define the desired outcome if the board approves this request.</i>	Funding of \$50,000 from Muroc’s CAEP funds will support the transition of the LVN program to a compressed one-year model, allowing students to complete their credential more quickly and enter the healthcare workforce sooner. Funding will also support the expansion of the Patient Care Provider program through the purchase of instructional beds and related equipment needed for hands on experience.		
Full Description <i>Provide a detailed description of what is required to fulfil this request, who will be involved or affected, how the request relates to the VCAEC plan, key dates and budget.</i>	<p>The 2026–2027 Annual Plan includes transitioning the LVN program to a more concise, accelerated one-year model designed to improve student completion rates and address workforce shortages in the healthcare field. This funding request will support implementation costs associated with the compressed program structure, including shared faculty costs with clinical partners, instructional support from Healthcare Career staff, and program coordination needed to maintain high-quality instruction and clinical training opportunities. These resources will help expand program capacity by approximately 10 students each quarter, allowing the program to operate continuously throughout the year.</p> <p>Additionally, funding will support the expansion of the Patient Care Provider program through the purchase of instructional beds and classroom equipment necessary to accommodate increased enrollment and hands-on skills training.</p>		
Justification <i>Describe why this request is being made. List implications if request is not approved, including:</i> <ul style="list-style-type: none"> - Schedule impact - Scope impact 	<p>This request is being made to support the successful transition of the LVN program to an accelerated one-year format while expanding the Patient Care Provider program to meet increasing student demand and regional workforce needs in healthcare occupations. The compressed LVN model will allow students to complete their training more efficiently while maintaining program quality and clinical requirements. Additional instructional equipment, including beds for the Patient Care Provider program, is necessary to safely and effectively increase enrollment capacity and provide hands-on clinical skills training.</p> <p>Schedule Impact: Without additional funding, the increased costs associated with</p>		



Proposal / Funding Request

	<p>instructional staffing, clinical support, and material supplies may require the program to utilize already conservative reserve funds to maintain implementation timelines for the accelerated LVN program and expanded Patient Care Provider offerings.</p> <p>Scope Impact: Without additional funding, the cost of instructional and material supplies, including equipment needed for hands-on healthcare training, may require BAS/KAEC to draw from existing reserve funds. This could limit the organization’s ability to sustain future program growth, expand student enrollment capacity, and continue offering enhanced healthcare pathway opportunities and contextualized ESL instruction at the planned level.</p>																		
<p>Estimated Cost (if necessary)</p>	<p>A portion of salary for a 12 month instructor plus the cost of 2 electric beds.</p> <table border="1" data-bbox="528 853 999 1391"> <thead> <tr> <th>Obj Code</th> <th>Salary/Benefits/Materials</th> </tr> </thead> <tbody> <tr> <td>1101</td> <td>33,704.40</td> </tr> <tr> <td>3101</td> <td>6,437.54</td> </tr> <tr> <td>3301</td> <td>478.50</td> </tr> <tr> <td>3401</td> <td>4,443.17</td> </tr> <tr> <td>3501</td> <td>1681</td> </tr> <tr> <td>3601</td> <td>549.38</td> </tr> <tr> <td>4400</td> <td>4,721.52</td> </tr> <tr> <td>Total</td> <td>50,351.33</td> </tr> </tbody> </table>	Obj Code	Salary/Benefits/Materials	1101	33,704.40	3101	6,437.54	3301	478.50	3401	4,443.17	3501	1681	3601	549.38	4400	4,721.52	Total	50,351.33
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Total	50,351.33																		
<p>Attachments</p>																			

Consortium Admin use only:

Proposal Status:
Date Approved:
Date Funding allocated:



Proposal / Funding Request

Instructions:

Complete the form below for new programs and/or additional funds and submit it along with any attachments

Date Submitted:	5.19.26	Contact Person:	Jodi Loeffler
Target Meeting Date:	8.12.26	Submitted on Behalf Of (if different from above):	
Date Decision Needed:			
To what annual plan activity does this request relate?	Objective #1 Expand Core & Develop New CTE Programs -Funding for ELL Healthcare Pathways		
Program Areas (select all that apply):	<input type="checkbox"/> ABE <input type="checkbox"/> ASE <input checked="" type="checkbox"/> ESL <input checked="" type="checkbox"/> CTE <input type="checkbox"/> WR <input type="checkbox"/> PK <input type="checkbox"/> AWD <input type="checkbox"/> PA		
REQUEST TITLE			
Brief Description <i>In 1–2 sentences, define the desired outcome if the board approves this request.</i>	Funding of \$89,987 from round two EL HealthCare pathways will help fund co-teachers (one ESL) and one CTE for the EL Healthcare Pathways. Specifically, funding two teachers, or as the consortium determines to split the funding between schools requesting the additional funding.		
Full Description <i>Provide a detailed description of what is required to fulfil this request, who will be involved or affected, how the request relates to the VCAEC plan, key dates and budget.</i>	<p>This request will provide staffing support to strengthen the EL Healthcare Pathways program by funding co-teaching services between Career Technical Education (CTE) and English as a Second Language (ESL) instructors. Patient Care Provider students will be co-enrolled in an ESL class and receive integrated language support from the ESL teacher for four hours per day/ five days per week to improve academic language development, workplace communication skills, and program completion outcomes.</p> <p>The project will involve CTE instructors, ESL faculty, and consortium leadership, requesting support through the consortium allocation process. Funding will cover staffing costs for the 2026–2027 program year, with implementation beginning upon board approval and consortium allocation determination.</p>		
Justification <i>Describe why this request is being made. List implications if request is not approved, including:</i> <ul style="list-style-type: none"> - Schedule impact - Scope impact 	<p>The IET Patient Care Provider class will be offered each quarter (four quarters), and co-taught with a CTE teacher and ESL teacher.</p> <p>Schedule Impact: Without funding approval, scheduling the quarterly co-taught classes may be delayed or reduced due to insufficient staffing resources and budget constraints.</p> <p>Scope Impact: The scope of services for English Learner students may be reduced, including fewer integrated ESL support hours, limited co-teaching</p>		



Proposal / Funding Request

	<p>opportunities, and decreased access to healthcare pathway instruction aligned with workforce readiness goals.</p>																
<p>Estimated Cost (if necessary)</p>	<p>Estimated portion cost for CTE Teacher & ESL Teacher:</p> <table border="1" data-bbox="528 555 885 1057"> <thead> <tr> <th>Obj Code</th> <th>Salary/Benefits</th> </tr> </thead> <tbody> <tr> <td>1101</td> <td>63,452.92</td> </tr> <tr> <td>3101</td> <td>11,925.53</td> </tr> <tr> <td>3301</td> <td>920.07</td> </tr> <tr> <td>3401</td> <td>12742.52</td> </tr> <tr> <td>3501</td> <td>31.74</td> </tr> <tr> <td>3601</td> <td>1,034.28</td> </tr> <tr> <td>Total</td> <td>90,107.06</td> </tr> </tbody> </table>	Obj Code	Salary/Benefits	1101	63,452.92	3101	11,925.53	3301	920.07	3401	12742.52	3501	31.74	3601	1,034.28	Total	90,107.06
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Total	90,107.06																
<p>Attachments</p>																	

Consortium Admin use only:

Proposal Status:
 Date Approved:
 Date Funding allocated:



Proposal / Funding Request

Instructions:

Complete the form below for new programs and/or additional funds and submit it along with any attachments

Date Submitted:	6/4/26	Contact Person:	Victoria Davis (victoriadavis@mojave.k12.ca.us)
Target Meeting Date:	Next Scheduled KAEC Governing Board / Steering Committee Meeting 6/25/26	Submitted on Behalf Of (if different from above):	Mojave Adult School/Mojave Unified School District
Date Decision Needed:	6/25/26		
To what annual plan activity does this request relate?	Instructional hours and specialized materials for integrated English Language Learner (ELL) healthcare academic pipelines to sustain high student outcomes and expanding enrollment.		
Program Areas (select all that apply):	[X] ABE [X] ASE [X] ESL [X] CTE [] WR [] PK [] AWD [] PA		
REQUEST TITLE	Emergency Allocation of Round 2 ELL Healthcare Pathway Funds to Balance Instructional Hours and Materials Deficits		
Brief Description <i>In 1-2 sentences, define the desired outcome if the board approves this request.</i>	<p>The desired outcome is to secure an immediate allocation from the remaining Round 2 ELL funding bucket to erase current negative balances in instructional hours and contextualized medical learning materials. This will allow Mojave Adult School to properly serve our rapidly growing English language learner population pursuing medical and healthcare career pathways.</p>		
Full Description <i>Provide a detailed description of what is required to fulfil this request, who will be involved or affected, how the request relates to the VCAEC plan, key dates and budget.</i>	<p>Mojave Adult School is currently operating in the negative regarding our budget lines for specialized instructional hours and dedicated healthcare ESL/CTE training materials. This deficit stems directly from a major surge in enrollment numbers across our integrated academic pillars: Adult Basic Education (ABE), Adult Secondary Education (ASE), English as a Second Language (ESL), and Career Technical Education (CTE) medical pathways.</p> <p>To continue preparing our linguistically diverse student body for entering the regional healthcare workforce, we require an immediate funding adjustment to balance these accounts. This request perfectly aligns with the deployment of targeted Round 2 ELL funds from KCCD directly to member sites experiencing immediate, localized growth in integrated immigrant education and workforce training.</p> <ul style="list-style-type: none"> ● Proposed Budget Consideration: \$29,995.67 allocation requested specifically from the KCCD Round 2 ELL Healthcare funding bucket to offset operational deficits 		



Proposal / Funding Request

	<p>in specialized bilingual/contextualized instructional labor and curriculum supplies.</p>
<p>Justification <i>Describe why this request is being made. List implications if request is not approved, including:</i></p> <ul style="list-style-type: none"> - Schedule impact - Scope impact 	<p>Mojave Adult School is a high-performing, fully WASC-accredited institution operating in complete compliance and active consortium participation. Our proven track record of student success speaks for itself, boasting 83 graduates last year and 76 graduates currently moving through our pipeline this cycle.</p> <p>As our enrollment numbers scale up, our existing general funds have dropped into negative numbers, leaving us structurally unable to properly serve our students with the intensive, high-quality instruction required for rigorous healthcare pathways.</p> <p>Implications if not approved:</p> <ul style="list-style-type: none"> ● Scope Impact: Failing to authorize this ELL allocation will force immediate, damaging caps on our healthcare-contextualized ESL and CTE training sections. We will be unable to provide the necessary bilingual medical materials or medical terminology software, effectively shutting out non-traditional language learners from high-demand career preparation. ● Schedule Impact: Without immediate coverage for our instructional hour deficit, specialized lab hours and concurrent support classes will face sudden truncation or cancellation. This will stall academic momentum, directly delaying graduation and certification timelines for our current cohort of 76 students.
<p>Estimated Cost (if necessary)</p>	<p>For the 2025-2026 academic year, Mojave Adult School received an allocation of \$120,000 from the ELL Healthcare Pathway Grant. This allocation was divided into:</p> <p style="text-align: center;">Instructional salaries: \$53,727</p> <p style="text-align: center;">Employee benefits: \$30,000</p> <p style="text-align: center;">Non-instructional salaries: \$45,000</p> <p style="text-align: center;">Supplies & Materials: \$2000</p> <p style="text-align: center;">Other operating Expenses and Services: \$15,000</p>



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	<p>We would need an additional \$91,223.72 in funding for the 2025-2026 academic year. This additional funding will be used to cover the following:</p> <p>Employee benefits: -\$30,000</p> <p>Non-instructional salaries: -\$45,000</p> <p>Supplies & materials: -\$16,223.72</p>
Attachments	

Consortium Admin use only:

Proposal Status:
Date Approved:
Date Funding allocated:



Proposal / Funding Request

Instructions:

Complete the form below for new programs and/or additional funds and submit it along with any attachments

Date Submitted:	6/4/26	Contact Person:	Victoria Davis (victoriadavis@mojave.k12.ca.us)
Target Meeting Date:	Next Scheduled KAEC Governing Board / Steering Committee Meeting 6/25/26	Submitted on Behalf Of (if different from above):	Mojave Adult School/Mojave Unified School District
Date Decision Needed:	6/25/26		
To what annual plan activity does this request relate?	Expanding regional access to adult education, increasing available instructional hours, and broadening course offerings to accelerate high school diploma and equivalency completions, ESL, & CTE.		
Program Areas (select all that apply):	[X] ABE [X] ASE [X] ESL [X] CTE [] WR [] PK [] AWD [] PA		
REQUEST TITLE	Emergency Funding Allocation to Deficit-Ride Instructional Hours and Materials Amid Surge in Student Enrollment		
Brief Description <i>In 1-2 sentences, define the desired outcome if the board approves this request.</i>	<p>The desired outcome is to secure immediate funding to cover our current negative balances for instructional hours and essential learning materials. This will allow Mojave Adult School to stabilize its operating budget, accommodate an influx of new students, and prevent service reductions across our ABE, ASE, ESL, and CTE programs.</p>		
Full Description <i>Provide a detailed description of what is required to fulfil this request, who will be involved or affected, how the request relates to the VCAEC plan, key dates and budget.</i>	<p>Mojave Adult School is currently operating in the negative regarding our allocated budget for instructional hours and physical/digital learning materials. This deficit is not due to mismanagement, but rather a direct result of rapidly increasing enrollment numbers across all four core pillars: Adult Basic Education (ABE), Adult Secondary Education (ASE), English as a Second Language (ESL), and Career Technical Education (CTE).</p> <p>To ensure we can continue to properly serve our student body, we require an immediate funding adjustment to balance these accounts and secure the materials necessary for the current and upcoming terms. This request directly supports the California Adult Education Program (CAEP) mandate to sustain high-performing regional programs and distribute funds where student demand is actively outstripping local capacity.</p> <ul style="list-style-type: none"> Proposed Budget Consideration: Allocation requested from the unallocated CAEP fund of \$50,000 from Muroc to directly offset the operational deficit in instructional labor, materials & supplies. 		



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<p>Justification <i>Describe why this request is being made. List implications if request is not approved, including:</i></p> <ul style="list-style-type: none"> - Schedule impact - Scope impact 	<p>Despite working with restricted historical allocations, Mojave Adult School is an exceptionally high-performing, fully WASC-accredited institution. We operate in full compliance with CAEP guidelines and maintain active, dedicated participation in all consortium initiatives. Our proven track record of student success is clear: we achieved 83 graduates last year and currently have 76 graduates as of today.</p> <p>However, because our enrollment numbers continue to climb, our existing funding structure has dropped into negative numbers. We are now at a tipping point where we are structurally unable to properly serve our students.</p> <p style="text-align: center;">Implications if not approved:</p> <ul style="list-style-type: none"> ● Scope Impact: Failing to resolve these negative numbers will force immediate, devastating cuts across ABE, ASE, ESL, and CTE programs. We will be forced to cap enrollment, scale back open lab hours, and ration curriculum materials, directly harming vulnerable, non-traditional learners. ● Schedule Impact: Without funding for instructional hours, class sections will be truncated or canceled entirely. This will stall academic momentum and lower future completion metrics for the entire consortium
<p>Estimated Cost (if necessary)</p>	<p>For the 2025-2026 academic year, Mojave Adult School received an allocation of \$354,350 from the Kern Adult Education Consortium. This allocation was divided into:</p> <p style="text-align: center;">Instructional salaries: \$189,350</p> <p style="text-align: center;">Employee benefits: \$80,000</p> <p style="text-align: center;">Non-instructional salaries: \$60,000</p> <p style="text-align: center;">Supplies & Materials: \$5,000</p> <p style="text-align: center;">Other operating Expenses and Services: \$35,000</p> <p>We would need an additional \$130,727 in funding for the 2025-2026 academic year. This additional funding will be used to cover the following:</p> <p style="text-align: center;">Instructional salaries: -\$53,727</p>



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	Employee benefits: -\$30,000 Non-instructional salaries: -\$45,000 Supplies & materials: -\$1,953.45
Attachments	

Consortium Admin use only:

Proposal Status:
Date Approved:
Date Funding allocated:



Proposal / Funding Request

Instructions:

Complete the form below for new programs and/or additional funds and submit it along with any attachments

Date Submitted:	June 3, 2026	Contact Person:	Larriann Torrez
Target Meeting Date:	June 25, 2026	Submitted on Behalf Of (if different from above):	
Date Decision Needed:	June 30, 2026		
To what annual plan activity does this request relate?			
Program Areas (select all that apply):	<input type="checkbox"/> ABE <input type="checkbox"/> ASE <input checked="" type="checkbox"/> ESL <input checked="" type="checkbox"/> CTE <input type="checkbox"/> WR <input type="checkbox"/> PK <input type="checkbox"/> AWD <input type="checkbox"/> PA		
REQUEST TITLE	ELL Funds Round 2 Request for Porterville Adult School		
Brief Description <i>In 1–2 sentences, define the desired outcome if the board approves this request.</i>	Porterville Adult School is requesting \$29,995.67 in unspent ELL Healthcare Pathway Round 2 funding from Kern Community College District (KCCD). This request is based on the May 15, 2026, Kern Adult Education Consortium (KAEC) Steering Committee decision to divide the remaining \$89,997.00 equally among the three agencies operating ELL Healthcare Pathway programs: Kern, Porterville, and Mojave.		
Full Description <i>Provide a detailed description of what is required to fulfil this request, who will be involved or affected, how the request relates to the VCAEC plan, key dates and budget.</i>	<p>The requested funding will be utilized to support the Career Technical Education Navigator position at Porterville Adult School. The CTE Navigator plays a critical role in the recruitment, orientation, onboarding, retention, and student support processes for the following ELL Healthcare Pathway programs:</p> <p>Medical Assistant Nurse Assistant Pharmacy Technician Phlebotomy</p> <p>The Navigator provides direct support services to English Language Learner (ELL) students pursuing healthcare careers by assisting with program orientation, enrollment procedures, educational planning, transition support, referrals to student services, career exploration, and ongoing case management throughout program participation. These services are essential to ensuring equitable access, persistence, and completion for adult learners entering healthcare pathways.</p> <p>The funding will help sustain staffing necessary to continue delivering integrated support services aligned with the goals of the ELL Healthcare Pathway initiative. Without navigator support, students may experience barriers related to language acquisition, enrollment navigation, program persistence, and transition into employment or postsecondary opportunities.</p> <p>The following stakeholders will be involved in or positively impacted by this funding request:</p>		



Proposal / Funding Request

- Porterville Adult School Staff
- Career Technical Education Navigator
- Healthcare pathway instructors
- Adult Education administration
- Student support personnel
- Students
- English Language Learner adult students enrolled in healthcare pathways
- Prospective healthcare pathway students requiring onboarding and orientation support
- Consortium and Regional Partners
- Kern Adult Education Consortium (KAEC)
- Healthcare workforce and employer partners
- Postsecondary transition partners

The funding directly supports adult learners seeking entry into high-demand healthcare careers and contributes to regional workforce development efforts.

Alignment to the VCAEC Plan:

This request aligns closely with the goals and priorities identified within the Valley Consortium for Adult Education (VCAEC) regional plan and CAEP objectives, including:

Educational and Career Transitions:

The Navigator position supports seamless transitions into Career Technical Education programs and employment opportunities in healthcare occupations.

Workforce Preparation:

The healthcare pathway programs provide training in high-demand industry sectors identified within regional workforce priorities. Navigator support increases student persistence and completion in workforce-focused programs.

Equity and Access for English Language Learners:

The ELL Healthcare Pathway initiative is specifically designed to increase access and success for English Language Learners entering healthcare careers. The Navigator provides culturally and linguistically responsive support services that reduce barriers to participation and completion.

Student Support and Integrated Services:

The request supports integrated student support strategies outlined within the VCAEC plan, including onboarding, orientation, academic advising, and retention support.

Key Dates

Date	Activity
May 15, 2026	KAEC Steering Committee approved equal distribution of remaining ELL Healthcare Pathway Round 2 funds
June 2026	Submission and approval of funding request



Proposal / Funding Request

	<p>July 2026 – June 2027 – Implementation period for Navigator salary support</p> <p>Ongoing Student orientations, onboarding, retention, and support services for ELL healthcare pathway students</p> <p>Budget</p> <table border="0"> <thead> <tr> <th>Budget Item</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Career Technical Education Navigator Salary and Benefits</td> <td>\$29,995.67</td> </tr> <tr> <td>Total Request</td> <td>\$29,995.67</td> </tr> </tbody> </table> <p>The requested funds will be fully dedicated toward personnel costs associated with providing onboarding, orientation, and student support services for the ELL Healthcare Pathway programs at Porterville Adult School.</p>	Budget Item	Amount	Career Technical Education Navigator Salary and Benefits	\$29,995.67	Total Request	\$29,995.67
Budget Item	Amount						
Career Technical Education Navigator Salary and Benefits	\$29,995.67						
Total Request	\$29,995.67						
<p>Justification <i>Describe why this request is being made. List implications if request is not approved, including:</i></p> <ul style="list-style-type: none"> - Schedule impact - Scope impact 	<p>The request is being made to support the salary and benefits of the Porterville Adult School Career Technical Education (CTE) Navigator, who provides essential onboarding, orientation, and student support services for the ELL Healthcare Pathway programs, including Medical Assistant, Nurse Assistant, Pharmacy Technician, and Phlebotomy. The funding will ensure continued support for English Language Learner (ELL) students pursuing healthcare career pathways and aligns with the goals of the ELL Healthcare Pathway initiative and the VCAEC regional plan.</p> <p>If the request is not approved, Porterville Adult School may experience reduced capacity to provide onboarding, orientation, and retention support services for ELL healthcare pathway students. This could negatively impact student enrollment, persistence, and completion rates within the healthcare programs.</p> <p>Schedule Impact: A lack of funding may delay or reduce student orientation, onboarding, and support services necessary for timely enrollment and program participation. This could affect student entry timelines into healthcare training programs.</p> <p>Scope Impact: Without the requested funding, the level of student support services available to ELL healthcare pathway students may need to be reduced. This could limit the program’s ability to effectively serve students across all four healthcare pathway programs and impact overall program outcomes related to retention, completion, and workforce transitions.</p>						
<p>Estimated Cost (if necessary)</p>	<p>The total cost is \$29,995.67</p>						
<p>Attachments</p>	<p>https://docs.google.com/document/d/1TDkyDCPyadwQ0K6TQ0VkJYHsnYusre9oB8Yr_yxpe0o/edit?usp=sharing</p>						



Proposal / Funding Request

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