



**KERN ADULT EDUCATION CONSORTIUM
STEERING MEETING AGENDA**

Friday, October 18, 2026 (9:00 am – 10:00 am)

Meeting information and link can be found on the KAEC website: www.kernaec.com

The Kern Community College District strives to make reasonable accommodations in all its programs, services, and activities for all qualified individuals with disabilities. Notification of 48 hours in advance will enable the District to make arrangements to ensure meeting accessibility. Any individual who requires disability-related accommodations or modifications to participate in the Kern Adult Education Program Consortium Board meeting should contact Mitch Rosin at (708) 309-8556 or Mitch.Rosin2@gmail.com. (Government Code Section 54954.2) Any materials required by law to be made available to the public before a meeting of the Kern Adult Education Program Consortium Board can be inspected at the following address: Kern Community College District, 2100 Chester Avenue, Bakersfield, CA 93301 and on the Kern Adult Education Consortium website <http://www.kernaec.org>

IN PERSON LOCATION: KCCD Office, Atlantic Room, 2100 Chester Ave, Bakersfield, CA 93301

ZOOM LINK: <https://us02web.zoom.us/j/88039244110>

1. CALL TO ORDER/ROLL CALL:

Member District (Alphabetical)	Steering Committee Member	Location	In Attendance
Delano Joint Union High School	Julio Segura	1811 Princeton St, Delano, CA	
Inyo County Office of Education	Nikki Rae Hart	151 N Main Street, Bishop, CA	
Kern CCD	Osvaldo Del Valle	2100 Chester Ave, Bakersfield, CA	
Kern County Superintendent of Schools	Kierstin Webb	1300 17th St, Bakersfield, CA	
Kern High	Jodi Loeffler	5801 Sundale Avenue, Bakersfield, CA	
McFarland Unified School District	Leonor Lopez	599 5th Street, McFarland, CA	
Mojave Unified School District	Victoria Davis	3200 Pat Avenue, Mojave, CA	
Mono County Office of Education	Ana Danielson	400 Sierra Park, Mammoth Lakes, CA	
Muroc Joint Unified School District	David Ellms	17100 Foothill Ave., North Edwards, CA	
Porterville Unified School District	Larriann Torrez	1414 W. Olive Avenue, Porterville, CA	
Sierra Sands Unified School District	John Cosner	113 Felspar Avenue, Ridgecrest, CA	
Tehachapi Unified School District	McKenna Liebgott	126 S Snyder Avenue, Tehachapi, CA	
Wasco Union High School District	Marleni Maston	1445 Poso Dr, Wasco, CA	

Partners in Attendance:

1.

2. PUBLIC COMMENTS

At this time, the public may address the Board on any Open agenda items.

(Up to 5 minutes per speaker; a total of 15 minutes with an option of one 5-minute extension.)

3. ADDITIONS TO THE AGENDA

(Additions or changes can only occur when immediate action is required, which did not come to the attention of the Chair until after the agenda was posted; requires approval of 2/3 of all confirmed voting members; not applicable during special or emergency meetings)

4. DIRECTOR'S REPORT

4.1 WIOA Applications

- Link: <https://www.cde.ca.gov/fg/fo/r8/wioa27rfa.asp>

Member District (Alphabetical)	Steering Committee Member	WASC	WIOA PreQual	Application Writer	Meeting Date
Delano Joint Union High School	Julio Segura		X	Julio	
Inyo County Office of Education	Nikki Rae Hart	In Process	X	Mitch	Oct 14
Kern CCD	Osvaldo Del Valle		-----	-----	-----
Kern County Superintendent of Schools	Kierstin Webb		-----	-----	-----
Kern High	Jodi Loeffler		X	Mitch	Oct 12
McFarland Unified School District	Leonor Lopez		X	Mitch	
Mojave Unified School District	Victoria Davis		X	Mitch	Oct 15
Mono County Office of Education	Ana Danielson	In Process	-----	-----	-----
Muroc Joint Unified School District	David Ellms	On Hold	-----	-----	-----
Porterville Unified School District	Larriann Torrez		X	Mitch	Oct 15
Sierra Sands Unified School District	John Cosner		X	Mitch	
Tehachapi Unified School District	McKenna Liebgott		X	Mitch	Oct 12
Wasco Union High School District	Marleni Maston		X	Mitch	Oct 13

4.3 ELL Round 1 & Round 2 Healthcare Pathways

- ELL Round 1: Closed
- ELL Round 2: Extended through June 30, 2027

4.3 CAEP Upcoming Due Dates:

September 2026

- Sep 1: 25/26 Member Expense Report due in NOVA (Q4)
- Sep 30: 25/26 Member Expense Report certified by Consortia in NOVA (Q4)
- Sep 30: 26/27 Member Program Year Budget and Workplan due in NOVA
- Sep 30: End of Q1; NOVA carryover compliance snapshot taken at 11:59 pm

October 2026

- Oct 30: 26/27 Member Program Year Budget and Workplan certified by Consortia in NOVA
- Oct 31: Student data due in TOPSPro (Q1)
- Oct 31: Employment and Earnings Follow-up Survey

November 2026

- Nov 14: Written Expenditure Plan (WEP)* Only for consortia who have exceeded 20% carryover.

December 2026

- Dec 1: 26/27 Member Expense Report Due in NOVA (Q1)

- Dec 1: July 1, 2025 to June 30, 2026 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium
- Dec 31: 26/27 Member Expense Report certified by Consortia in NOVA (Q1)
- Dec 31: End of Q2

5. DISCUSSION ITEMS

5.1 Muroc Relinquishing Round 1 and Round 2 ELL Healthcare Pathway Funds

- Round 1: \$30,000.00 – Needs to be returned to the state. Working on the process.
- Round 2: \$20,000.00 – Needs state approval to reallocate to subregion.

STATE GUIDANCE:

Round 1 (\$30,000): Funds need to be returned.

- Round 1 (for consortium with extensions), expenditure period closed on **June 30, 2026**, and funds not spent for that period will be returned to the state.
- Since Kern received Round 1 Extension, their 6th bi-annual report and Final Reports are both due 9/30/2026.
- Would need to know the exact details on who this Consortium and member is to see what they have been reporting to date to determine proper NOVA reporting guidance.

Round 2 (\$20,000): Funds may be reallocated, with Chancellor's Office approval first.

Please keep in mind that about nine months are left to spend funds. The process to follow includes:.

1. Kern sends the CCCCCO a written proposal. It details the consortium, the member(s) receiving the funds, Round 2, the \$20,000, who is giving up this funding and the impact to the deliverables, a narrative on the proposed activities to funds with this reallocated funding, how they fit the approved workplan, and how the member(s) can spend by 6/30/2027.
2. If the CCCCCO approves, Kern follows its local consortium approval process (Guidance 2.4 and 4.10).
3. The CCCCCO then has Kern's Round 2 plan decertified in NOVA. Kern resubmits budget for approval.
4. The fiscal agent needs to confirm whether the \$20,000 check was cashed. That is a locally determined process in how the funds were distributed once the Chancellor's Office released funding to fiscal agent grantees.
5. Once we know who the Consortium and member partner is, we can provide better guidance on the proper NOVA reporting and how to address the member in NOVA. Given that we are this far into the Round 2 project, they must have been completing some of the earlier reports already. Therefore deleting would not be ideal. They might end up having to continue reporting \$0 in remaining Round 2 reports. However, we can

provider certain guidance once that member is identified and we can see the status and history in NOVA.

1. 25-26 Q4 (due 9/30/2026)
2. 26-27 Q2
3. 26-27 Q4
4. Final Report (due 9/30/2027)

Additional questions you raised:

- Can the Round 1 and 2 funds that were allocated to the member be re-distributed to another ELL funded member?
 - The consortium requested an extension for Round 2
 - See guidance we provided in reference to Round 1 above. Expenditure periods have passed. Unfortunately, any unspent funds will be sent back to the CO.
 - Round 2 guidance is dependent on the steps outlined in the technical guidance page 14 – 4.10.
- If the funds cannot be re-distributed, what is the process the consortium can expect to go through for the funds to be collected?
 - We have a specific process to handle any unspent funds to be returned as we coordinate with a separate internal department. We will not be facilitating this return of funds process until after the 9/30 reporting deadline to ensure the field has had sufficient time to reconcile final balances.

5.2 KCCD Internal Technical Assistance Update

5.3 KCCD Consortium Dashboard Project – WestEd

5.4 Consortium Director Update

- Extending current contract which ends December 31, 2026, through June 30, 2027. Adding six additional months for mentor support to D. McCauley (July 1, 2027 – December 31, 2027).

6. UPCOMING PROFESSIONAL DEVELOPMENT OPPORTUNITIES

- CCCAOE (College CTE) October 13-16, 2026 – Rancho Mirage, CA
- CAEP Summit – Santa Clara, CA – October 28-30, 2026
- CCEA (Southern/South Coast) – Palm Desert, CA – Nov 5-8, 2026
- State CTE Conference – Rancho Mirage, CA – November 18-20, 2026
- ACTE CareerTech VISION – New Orleans, LA – December 2-5, 2026

Link to CCAE Events Calendar: <https://www.ccaestate.org/conferences-calendar.html>

NEXT SCHEDULED MEETING:

Steering Committee

Date: October 16, 2026

Time: 9:00 am – 10:00 am

Location In Person: KCCD Office, 2100 Chester Ave, Bakersfield, CA 93301

Location Zoom Link: <https://us02web.zoom.us/j/84754064981>

Handouts will be in Microsoft Teams, Google Drive and will be available on <http://www.kernaec.org>. Please contact Liz Ramirez with any questions (Liz.Ramirez@kccd.edu).